\* 此表格適用國外學者與本校不具聘僱關係並來訪六個月以內。

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| --- | --- | --- | --- |
| **申請人資料 Applicant Information** | | | |
| **申請人姓氏**  **Applicant’s Last Name** |  | | |
| **申請人名字**  **Applicant’s First/Given Name** |  | | |
| **原屬學校名稱**  **Name of Home University** |  | | |
| **原屬學校所屬單位**  **Dept./Office of Home University** |  | | |
| **原屬學校職稱**  **Position at Home University** |  | | |
| **性別**  **Gender** |  | **生日**  **Date of Birth** | 西元年/月/日  MM/DD/YYYY |
| **國籍**  **Nationality** |  | | |
| **電子郵件**  **Contact E-mail** |  | | |
| **原聯絡電話/行動電話**  **Contact Phone/Cellphone** |  | | |
| **訪問本校日期**  **Duration of Visit at NSYSU** | 從（西元年/月/日） 至 （西元年/月/日）  From (MM/DD/YYYY) to (MM/DD/YYYY) | | |
| **訪問目的或參加會議名稱**  **Purpose of Visit /  Conference Attending** |  | | |

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| --- | --- | --- | --- | --- |
| **國立中山大學聯絡人 Contact Person at NSYSU** | | | | |
| **接待教師姓名/職稱/單位**  **Host Faculty’s Full Name** | | 姓名/職稱/系所名稱  Last Name, First Name/ Position  Department Name | | |
| **接待教師電子郵件**  **Host Faculty’s Contact  E-mail** | |  | | |
| **接待教師聯絡電話**  **Host Faculty’s Contact Phone** | | Office:  Cellphone: | | |
| **來臺完整行程 Complete Travel Itinerary in Taiwan** | | | | |
| **天數**  **No. of Days** | **日期 （西元年/月/日）**  **Date (MM/DD/YYYY)** | | **拜訪學校/機構名稱**  **Name of the Organization/University to be visited** | **聯絡人姓名/單位/職稱**  **Contact Person’s Full Name, Position, and Department/Office** |
| 第一天  Day #1 |  | |  |  |
| 第二天  Day #2 |  | |  |  |
| 第三天  Day #3 |  | |  |  |
| \* 備註：請依照來訪天數自行增加列數。  Note: Please add on additional rows according to days needed. | | | | |
| **來臺地址**  **Address in Taiwan** | | |  | |
| **來臺聯絡電話**  **Contact Phone in Taiwan** | | |  | |

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| --- | --- |
| **其他證明文件 / Additional Documents Required** | |
| **不具聘僱關係/without stipend** | |
|  | 1. 申請人護照影本（照片該頁）/  Copy of Valid Passport of Applicant (page with photo) |
|  | 1. 申請人所屬單位開立之在職證明 / Verification of Employment issue by Employed Institution. |
|  | 1. 是否獲本校補助？ 如果獲補助請提供證明。 Please provide proof of financial support by NSYSU if applicable. |

**提出申請：**請於填妥本表格後與其他需提供資料一併寄送至[vivhwchung@mail.nsysu.edu.tw](mailto:vivhwchung@mail.nsysu.edu.tw)。  
**Submit the completed form and email with supporting documents to** [vivhwchung@mail.nsysu.edu.tw](mailto:vivhwchung@mail.nsysu.edu.tw).

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| --- | --- | --- | --- |
| **國際事務處** | | | |
| **承辦人核章** |  | **單位主管核章** |  |