

September 22, 2022 – December 16, 2022

Requirements

1. Students should have a good academic standing and attendance record at their home university (a GPA of 3.0 or above is preferred).
2. **Students must be highly motivated with a sincere desire to study abroad at Senshu University.** As participants, students are expected to attend all classes and required events throughout the BCL Program. Any habitual unexcused absences may result in expulsion from the program, so we advise **all participants to remain in Japan throughout the scheduled program period** to ensure they are able to participate in all required activities.
3. **At least one term/semester of college-level Japanese language study (or equivalent Japanese skill) is preferred.** Applicants who have not previously studied Japanese are asked to learn the following basics before participating in the program:
 - *Hiragana* (a Japanese alphabet comprised of 46 basic characters) →
 - Numbers 1 to 10 in *kanji* (Chinese characters) → 一 二 三 四 五 六 七 八 九 十
1 2 3 4 5 6 7 8 9 10
 - Basic daily greetings

Hiragana Alphabet

あ	い	う	え	お
か	き	く	け	こ
さ	し	す	せ	そ
た	ち	つ	て	と
な	に	ぬ	ね	の
は	ひ	ふ	へ	ほ
ま	み	む	め	も
や		ゆ		よ
ら	り	る	れ	ろ
わ			を	ん

Note: Students who indicate they are beginner-level on their application will be sent basic practice worksheets directly to their mailing address in June.

4. Students who register for the “Survey of Japanese Business” course are expected to have some basic business knowledge.
5. **All students must be received at least three valid vaccination doses designated by the Ministry of Health, Labor and Welfare (MHLW) of the Japanese Government. They must also be able to submit a valid vaccination certificate to Senshu University accordingly.**

For details on effective vaccination, please refer to the website provided by MHLW. https://www.mhlw.go.jp/stf/seisakunitsuite/bunya/0000121431_00342.html

6. Students are required to obtain overseas travel insurance that covers the whole stay before entering Japan.

Program Period

Thursday, September 22 – Friday, December 16, 2022 [85 days / 86 nights]

Course Description

As written above, the BCL Program offers three courses (see the attached tentative schedule for details). Senshu University permits the option of combining the “Japanese Language” course with one or two of the other courses in order to accommodate students from various majors (not just business majors). Depending on the requirements of each student’s home university, applicants can choose to enroll in any one of the following course combinations:

- “Japanese Language” + “Survey of Japanese Business” + “Survey of Japanese Culture & History”
- “Japanese Language” + “Survey of Japanese Business”
- “Japanese Language” + “Survey of Japanese Culture & History”

Note: **Total Program Fee is the same regardless of the combination of courses the student chooses.**

Refunds, including partial refunds, are not granted once a student arrives (even if the student does not pass or entirely complete a course). **We do NOT permit course alterations after arrival, which means that students must enroll in the courses selected on their Application Form.** Therefore, we kindly ask that you **re-confirm** with students upon collecting their Application Forms to ensure they are indeed registered for the correct courses (doing so should help avoid any subsequent issues regarding the transfer of credits). **Students enrolling in all three courses will have a challenging but doable and enjoyable schedule.**

Japanese Language Course*

The classes taught in the “Japanese Language” course are primarily held from 9:00 am – 12:50 pm Monday through Friday. Classes are arranged according to students’ levels (usually four to six different levels). Total class hours are presently scheduled at 9,950 minutes (165 hours and 50 minutes).

Survey of Japanese Business*

This course will be conducted similarly to last year but with various improvements (including new lectures and company visits). Total class hours are presently scheduled at 4,500 minutes (75 hours), which includes lectures, company visits, and a research project.

Survey of Japanese Culture & History*

This course will be conducted similarly to last year but with improvements based on teacher and student feedback. Total class hours are presently scheduled at 2,250 minutes (37.5 hours), including field trips.

* Class Hours and Program Contents are scheduled to be held the same as from the regular years.

However, the numbers of hours for this year is not guaranteed, for it being difficult to secure classes due to class operation conditions, and the ongoing situation of COVID-19.

Please note that; class hours, company visits and activities might have drastic changes.

Necessary Documents

1. Online Application (form indicated in the “Japanese Language” course)
2. Online Comprehension Checklist (for the “Japanese Language” course)
3. BCL Program Confirmation Sheet
4. Home Visit Registration Form
 - *The Home Visit Registration Form is not necessary for applicants who do not wish to experience the three-day home-visit.
5. Official transcripts
6. Health Check Form
7. Pictures of the applicant (4cm×3cm)
 - * Headshot (passport style; facing front, showing your full face and shoulders, no hat or background)
 - * Informal or casual photos are not acceptable
 - * Taken within the last 3 months
8. Copy of passport
9. A copy of a “Certificate of Vaccination” for COVID-19
 - * Certificate must show a list proving three valid vaccination doses at least.



Note: The above forms (#1 to 4 and #6) are downloadable via following QR code:

Application Deadline: **Friday, July 1, 2022**

Once students complete the online applications forms and submit the necessary documents to your office, please send the necessary documents via following e-mail (as one parcel) by the application deadline.

kksenshu@yahoo.co.jp

We would appreciate it if you could please send students’ application materials together from your University. Also, please inform us as soon as possible of the probable number of male & female students expected to participate (in order for Senshu University to prepare accommodations).

Total Program Fee (payment to Senshu University per person)

294,400 JPY (not including Home Visit)
317,200 JPY (including Home Visit)

Note: Total Program Fee is the same regardless of the combination of courses the student chooses.

Payment Deadline: **Wednesday, July 13, 2022**

1. The tuition for this program is waived for applicants from universities that have a mutual exchange agreement with Senshu University (the above program fees already account for the tuition waiver).
2. The total program fee **includes** (1) textbooks, (2) material fees, (3) transportation fees for company visits, (4) fees for excursions and activities conducted in the “Japanese Language” course, and (5) housing expenses for students living in the dormitory during the program.
3. The program fee **does not include** (1) expenses for meals (however, some meals will be served by respective host families during the home visit experience), (2) transportation fees between the university dormitory and the airport (3) transportation fees to and from the dormitory and host family’s house, (4) baggage service charges to and from the airport, (5) expenses for medical care and insurance, or (6) personal spending and other miscellaneous costs incurred by each student.

Payment Method

The program fee for all students should be paid via a telegraphic/wire transfer from your office to the following bank account. **You are responsible for paying all bank charges. When you make the transfer, please add 2,500 – 5,000 JPY* to cover the handling fee made by the Japanese recipient bank.**

**Please confirm on the invoice you receive.*

Note: Paying the program fee one applicant at a time will result in being charged a handling fee (by the bank) for each transaction. **Therefore, We also would appreciate it if you could please paying the total program fee for all applicants in a single transaction.**

Name of bank:	Mizuho Bank, Ltd. Kudan Branch
Name on bank account:	Senshu University
Account number:	532-202115
Address of the bank:	2-4, Kanda, Jimbo-cho, Chiyoda-ku, Tokyo, Japan
Swift code:	MHCBJPJT

Accommodation (Housing)

Students will stay at our on-campus dormitory (called the “Senshu International House” [i-House]). Each room is shared by two students and equipped with a mini refrigerator, closets, desks, and beds (with bedding provided). The dormitory also has a communal space equipped with a kitchen, dining area, shower room, recreation room, study room, multipurpose room, and lounge. The cooking appliances/utensils and TV are also shared. The washing machines costs 200 JPY/load and the dryers costs 100 JPY/30 min.



Full-time Senshu University students will also reside in the dormitory as resident assistants/resident partners throughout the entire BCL Program. These students provide support and help solve any issues or difficulties international students may have. Meals are not served at the Senshu International House, however, the dormitory has a kitchen equipped with big refrigerators, induction cookers, microwave ovens, toasters, rice cookers and so on. There are also a lot of restaurants located around the nearest train station to the dormitory (Mukogaoka-yuen station), as well as cafeterias on campus. Please note that, all participants will reside in single rooms throughout the program period in order to prevent the spread of COVID-19.

Healthcare & Insurance

Insurance is not included in the program cost. All participants are responsible for any kind of health problems or injuries they may have during their stay. Before coming to Japan, serious medical and dental treatment should be fully taken care of. After arriving, all hospital charges for any illness diagnosis and/or prescribed medicine must be paid by the participants. Since healthcare in Japan can be very expensive, **participants must make appropriate healthcare arrangements before their departure so that unexpected incidents will be covered by their own insurance.** However, participants are able to use the on-campus Student Health Center for emergencies and basic first aid.

[Insurance Certificate]

All participants must submit a photocopy of their Insurance Certificate (including information such as the certificate number, policy period, coverage, amount, etc.) to the International Center upon their

arrival at the Senshu International House (dormitory). Students who do not provide a copy of their Insurance Certificate will not be allowed to participate in the BCL Program.

Proposed Arrival Date

IMPORTANT NOTICE

We do NOT offer any airport pick-up services.

For preparation in prior to the start of the program, we request students to arrive at Senshu University either on September 21 or 22. Check in time at Senshu International House is between **9:00 am – 6:00 pm**, so please make sure your students do NOT book flights that arrive here late at night. If students plan to arrive and check in at the International House on September 21, students will be charged an extra 1,400 JPY.

Note: The maximum period of validity for a “Temporary Visitor” visa is 90 days.

Under this condition;

1. Students CANNOT enter Japan no earlier than Sunday, September 18.
2. Students MUST leave the International House on Friday, December 16, with no exceptions.

Entering Japan / Visa

*Please note that “Student Visas” will not be issued to participants in this program.

Japan has mutual visa exemption agreements with the following countries. Therefore, students who are citizens of these countries can stay in Japan without a visa for a certain length of time (refer to the list below). However, under the circumstances of the global widespread of COVID-19, all travelers must obtain a “Temporary Visitor” visa when entering to Japan. (as of May 2022)

Nationality	Period of Stay	Nationality	Period of Stay
U.S.A.	90 days	France	90 days
Canada	90 days	Spain	90 days
Mexico	90 days	Australia	90 days
United Kingdom	90 days	New Zealand	90 days
Ireland	90 days	Taiwan R.O.C	90 days

Note: For information regarding students of other nationalities, please contact the International Academic Affairs Office at Senshu University.

The Japanese Government has prescribed the following conditions and requirements for people entering Japan from other countries in accordance with the "Border enforcement measures to prevent the spread of novel coronavirus (COVID-19)".

1. < 72 hours before departure >
All travelers must take a test and submit a Certificate of Testing for COVID-19 (proving negative) within 72 hours prior to departing.
2. Upon arriving in Japan, all travelers must download the “COVID-19 Contact-Confirming Application” (COCOA), and the health reporting / location confirming application of the MHLW (My SOS) on their mobile phones. In addition, they must record their location, and report their health condition via these apps.
3. Upon arrival in Japan, the airport quarantine will confirm that the above applications (#2) are installed on your smartphone and that you are able to use them. Therefore, before arriving in Japan, please prepare a smartphone that can be used immediately after arrival in Japan (i.e. SIM card). If not, you will be required to rent a smartphone at the airport.
4. Travelers will be asked to submit a “質問票” (Questionnaire) and “誓約書” (Pledge) to airport quarantine for health follow-up and to prevent the spread of COVID-19.
5. Depending on the country/region where you stayed before entering Japan, or your vaccination status, you may be required to be quarantined for 7 days at a hotel secured by Senshu University or the quarantine station.

< Note > Due to the abovementioned conditions, you are required to;

- Stay at a hotel during self-quarantine arranged by Senshu University. The average of the total cost for accommodation around Narita Airport area is over 96,800 JPY. (Refer to Condition No.5)

- Such expenses will NOT be covered by Senshu University.
- If students are required to be quarantined, they will not be allowed to attend classes during the quarantine period. Please note that, classes will not be available online or on-demand.
- Please note that, the requirements stated above are based on the announcement made by the Japanese Government on May 5, 2022 and are a subject to change depending on the infection rate.
- For more information, please check the MHLW's website.
<https://www.mhlw.go.jp/stf/covid-19/bordercontrol.html> (ENGLISH)
https://www.mhlw.go.jp/stf/seisakunitsuite/bunya/0000121431_00209.html (JAPANESE)

Finances

Financial problems can cause difficulties while studying abroad. Students should plan their budget to meet all their anticipated living expenses, including meals. We recommend that students bring around 100,000 – 120,000 JPY to cover miscellaneous expenses while participating in the program (or at least 50,000 JPY for immediate expenses).

Bank Account & Cash

International students **cannot** open a Japanese bank account unless they stay in Japan for more than 6 months and complete the resident registration forms at a ward/city office. Therefore, students are advised to bring most, or an adequate amount, of the personal funds they plan to use while studying abroad in cash (i.e. U.S. dollars, Euros, or Yen), or at least make preparations to use ATM services in Japan. Personal checks or bank drafts are extremely difficult to cash, so we advise students to avoid using them.

The Global ATM

The Global ATM serves cashing needs for students with VISA, Master Card, Plus, Cirrus, or other major company cash cards. Japanese post offices with Global ATMs are located on campus/near the dormitory. (Details provided in the following links.)

<https://www.sevenbank.co.jp/english/>

https://www.jp-bank.japanpost.jp/en/ias/en_ias_index.html

Note: All residents of the Senshu International House (dormitory) are assigned **individual safety boxes** for personal storage (i.e. money and other valuables).

Domestic Travel

The “Japan Rail Pass” (JR pass) allows students to travel unlimited on any JR train lines, JR buses, and/or JR ferries for a period of seven, fourteen, or twenty-one days. The “Exchange Order (Ticket)” must be purchased before arriving in Japan. More information can be obtained by contacting local travel agents in your country or the *Japan Travel Bureau, Nippon Travel Agency, Kinki Nippon Tourist*, etc.

Note:

1. This pass is a special ticket that is available only to travelers visiting Japan from foreign countries under the entry status of “**Temporary Visitor**”.
2. Those who are not planning to travel during their stay in Japan do not need the JR pass.
3. This pass **cannot** be used at the nearest train station to Senshu University (Mukogaoka-yuen station) since it is a stop on the Odakyu line, not the JR line.



[Mt. Fuji]

Mt. Fuji is over 3,700 meters above sea level with conditions that kill climbers every year. Therefore, the climbing season is limited to only a few months when the weather is least severe (usually from early July until early September). After October, Mt. Fuji becomes a winter mountain making the climbing conditions equivalent to that of Mt. Everest. **We strictly prohibit international students from climbing Mt. Fuji during the OFF SEASON.**

Note: Due to the general danger involved, we ask that students refrain from any strenuous mountain climbing activities while studying abroad at Senshu University. However, students will still have the opportunity to see Mt. Fuji up-close during the program.

Please inform students who wish to participate in this program of all the above information. If you have any questions concerning the BCL Program, please do not hesitate to contact us.

We are looking forward to receiving many exchange students from your university this year!



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- Survey of Japanese Business Syllabus 2019 (for reference)
- Survey of Japanese Culture & History Syllabus 2019 (for reference)

For Year-Long BCL Applicants

- Detailed Letter for the Year-Long BCL Program