

2022-2023

Pre-Arrival Handbook

for International Visiting Students



YOUR GUIDE TO NSYSU



National Sun Yat-sen University

VISA & INSURANCE

COURSES

HOUSING

ARRIVAL

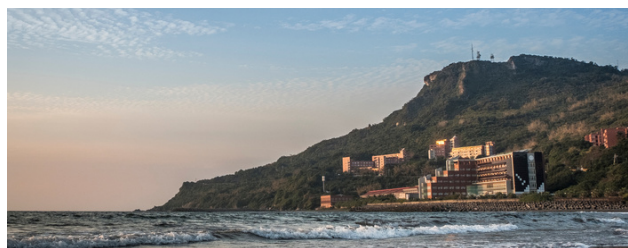
GENERAL INFORMATION

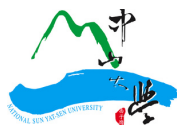


CONTENTS



1. Welcome Remarks & Calendar -----P1
2. Visa -----P2
3. Insurance & Health Certificate -----P3
4. Tuition & Fees ----- P4-P5
5. Housing -----P6
6. Arrival -----P7-8
7. Transportation -----P9-10
8. Wifi, Sim Card, Bank Account -----P11
9. Important Notices Under COVID-19 -----P12
10. Checklist Before & After Arrival -----P13





Congratulations on being accepted to
National Sun Yat-sen University (NSYSU)!

This handbook provides detailed information
and helps you to learn more about our
university so that you know what you can
expect when you arrive at NSYSU.

We hope you find the handbook useful and
informative. If you have any questions after
reading this handbook, feel free to contact
us!



Hana Ting
your program coordinator
oia.exchange@mail.nsysu.edu.tw

CALENDAR

FALL SEMESTER 2022

Semester Period

September 5, 2022 – January 6, 2022
Midterm: October 24-28, 2022
Final: December 19-23
Flexible Learning Period: Dec. 26 – Jan. 6

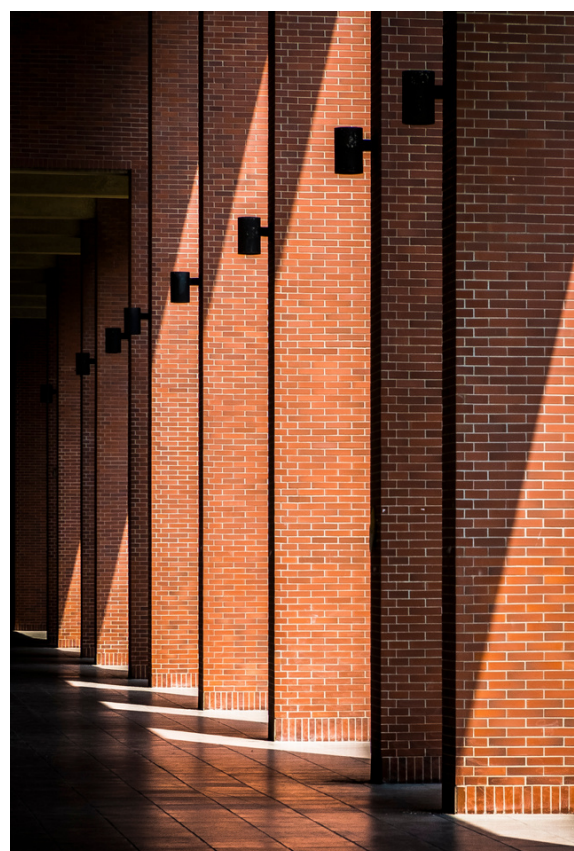
SPRING SEMESTER 2023

Semester Period

February 13, 2023 – June 16, 2023
Midterm: April 6-12, 2023
Final: May 29 – June 2, 2023
Flexible Learning Period: Jun. 5-16, 2023

Academic Calendar

<https://oaa.nsysu.edu.tw/p/412-1003-98.php?Lang=en>



VISA

Admitted visiting students can apply for a visa at an overseas Taiwan embassy after receiving the Letter of Acceptance.



VISITOR VISA

Students who are staying in Taiwan for **less than 180 days (one semester)** should apply for a Visitor Visa.

With a Visitor Visa, each student may stay for 60/90 days and apply for a maximum of two extensions, each for 60/90 days.

The extensions should be made **2 weeks** before the 60/90 days are due.

VISA EXEMPTION PROGRAM

[Click for details.](#)



National Immigration Agency (5&6F)

Visa Extension, ARC Application

Bureau of Consular Affairs, Ministry of Foreign Affairs (3&4F)

Visa Application, Change of Visa

Address:

No.6, ZhengNan Street, Lingya Dist,
Kaohsiung City
(MRT - Martial Arts Stadium)
Tel: 07-7151660

Opening Hours:

8 AM-5 PM ; Weekdays Only

RESIDENT VISA

Students who are staying in Taiwan for **more than 180 days (full academic year)** should apply for a Resident Visa. (The final decision will be made by the embassy.)

The Resident Visa must be changed to the Alien Resident Certificates (ARC) **within 15 days** after completing the quarantine.

ARC online application website:



Useful Tips

Visit the website of the Taiwan representative office in your located region/country for the most updated information.

<https://www.boca.gov.tw/mp-2.html>



INSURANCE & HEALTH CERTIFICATE

All international exchange students are required to purchase overseas travel insurance, and it must cover the whole duration of their stay in Taiwan.

TRAVEL INSURANCE

You are required to purchase overseas travel insurance with **medical care and accident policies** before coming to Taiwan.

The insurance plan **in English version** must be submitted upon registration.



STUDENT GROUP INSURANCE

It is mandatory for all NSYSU students to purchase Student Group Insurance.

The fee is NTD329 per semester and it will be included in the tuition & fees payment bill, which should be paid upon registration period.

NATIONAL HEALTH INSURANCE

According to the National Health Insurance (NHI) Act, any international student who is **continuously staying in Taiwan for over six months** is eligible to join the NHI.

Once you are qualified to join the NHI, please inform OIA staff by email. If you have already joined the NHI program, please also inform OIA staff beforehand. The insurance fee will be included in the tuition & fees payment bill every semester.

For more detailed information, please visit the [website](#) of the National Health Insurance Administration Ministry of Health and Welfare.



Health Certificate

Students applied for 3-6 months study should complete their **health certificate form C** before coming to Taiwan.

Students applied for over 6 months study should complete the **health certificate form B** in their located country in order to apply for the residence visa.

TUITION & FEES

Visiting Students are required to pay tuition fees according to the length of study.

- 30 Days or Less: Tuition-waived.

- 31 to 60 Days: 1/3 Miscellaneous fee.

- More Than 60 Days: Full Miscellaneous fee.

TUITION (AY2022-2023)

NTD

		文學院		理學院		工學院	
		(College of Liberal Arts)		(College of Science)		(College of Engineering)	
		9 or fewer credits	10 or more credits	9 or fewer credits	10 or more credits	9 or fewer credits	10 or more credits
學士班	Credit fee (per credit)	3,498	49,460	3,530	57,420	3,530	57,880
Undergraduate	Miscellaneous Fees	14,480		22,120		22,580	
碩、博士班	Credit fee (per credit)	3,140	53,760	3,140	57,300	3,140	58,280
Master PhD	Miscellaneous Fees	22,360		25,900		26,880	
		管理學院		海科院		社科院	
		(College of Management)		(College of Marine Sciences)		(College of Social Sciences)	
		9 or fewer credits	10 or more credits	9 or fewer credits	10 or more credits	9 or fewer credits	10 or more credits
學士班	Credit fee (per credit)	3,498	50,260	3,530	57,420	3,498	49,460
Undergraduate	Miscellaneous Fees	15,280		22,120		14,480	
碩、博士班	Credit fee (per credit)	3,140	54,140	3,140	57,300	3,140	53,760
Master & PhD	Miscellaneous Fees	22,740		25,900		22,360	



The total fees are calculated based on the number of credits assigned to each course together with the Miscellaneous Fees and other fees.

A credit fee bill will be issued after the course selection period.



TUITION & FEES

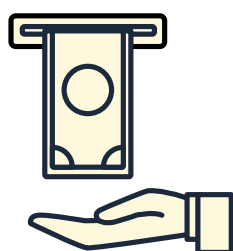
OTHER FEES

	NTD	Object
Administration Fee	3,000	Visiting Students
Internet Fee	300 / per semester	All Students
NSYSU Student Group Insurance	329 / per semester	
Dorm Fee	7,500~17,000 / per semester	Dorm Residents

- Above fees are subjects to change in accordance with the NSYSU latest announcement.

MAKE THE PAYMENT

All visiting students can make the payment by cash at any Post Office and Bank of Taiwan. If the fee is less than NT20,000, the payment can also be made at any convenience store in Taiwan.



It is important to check with your bank for your weekly/monthly overseas withdrawal limitation.

The fees must be paid in a lump sum during the registration period.

HOUSING

Students can apply for on-campus dormitories when applying for the visiting program.

DORMITORY

On-campus housing affairs are managed by the Dorm Service Center.

International Students could be arranged to the International Dorm, Wu-ling Village 1/4, Dorm C, or Dorm L.

The room number will be shared with you by email 3-4 weeks before the semester starts.

Further details --> [DSC Website](#)

FEES

	NTD	Type	Note
Dorm L (Female Dorm)	7,500	Quad Room	Shared Kitchen at 1F
Dorm C (Male Dorm)	8,500	Quad Room	
Wu-ling Village 1 & 4	8,500	Quad Room	
International Dorm	17,000	Twin Room	Shared Kitchen at 1F

- Above fees are subjects to change in accordance with the NSYSU latest announcement.
- There will be charge if you cancel the dorm application within 2 weeks before the semester starts.



DORM FACILITIES

Each student will be provided with a bed, bookshelf, desk, closet, chair, and basin for common use in the room. Bedding and mattress are not provided.

Shared washing and drying machines, showers, and restrooms are located on each floor. Shared kitchens are also available in each dorm area.



NOTICE

Our dorms are located on the hills with natural surroundings. It's common to see wild insects and animals around. Please be prepared to live with one of the NSYSU features - Taiwanese Macaque.

Lock your windows and doors at all times and do not carry food or plastic bags on your hands!

ARRIVAL

DORM CHECK-IN

The OIA coordinator will let you know the date you can check in at the dorm. Please visit the designated dorm office to collect the keys.

Note that our dorms are located on the hills. Taking a taxi to the dorm office is the most efficient way while carry luggage.

You may ask the dorm staff if there are any supplies left by former students before buying new ones.

STUDENT HANDBOOK

The Student Handbook is the best tool for your life in Taiwan. Nearly all the information you need is inside this book.

It is now turned online! Please find it through this [link](#).



UNIVERSITY WIFI & REGISTRATION

You will be given an account and password to access the university's wifi.

Note that the dorm area is not covered with wifi. You can buy a cable and a router if needed after check-in at the dorm.

You will need to complete registration within 1 week after arrival to receive a student ID card.

If there is any problem with your dorm room, please take a picture of it and report it to the dorm office and the International Office!



Coordinator from the Dorm Service Center
Ms. Tai - rosatai@mail.nsysu.edu.tw

Coordinator from the Office of International Affairs
Ms. Hana Ting - oia.exchange@mail.nsysu.edu.tw

WHERE TO BUY MATTRESS & DAILY NECESSITIES?



Click for
Campus Map



Campus Convenience Stores

B1 of Wu-ling Village 2

Weekdays: 07:20AM - 11:00PM

Saturday: 08:00AM - 13:00PM

Sunday: 05:00PM - 10:00PM

1F of Dorm A, Tsui-heng Village

Weekdays: 07:30AM - 10:30PM

Sunday: 11:00AM - 10:30PM



*There is also another
Carrefour right
beside IKEA!*

Click for
Google Map



Carrefour

No. 356, Hedong Road, Sanmin District,
Kaohsiung City (Love River Branch)

8:30AM- 11PM

Click for
Google Map



IKEA

No. 1201, Zhonghua 5th Road, Qianzhen
District, Kaohsiung City

10AM- 10PM



Taxi and Uber are both common in Taiwan.



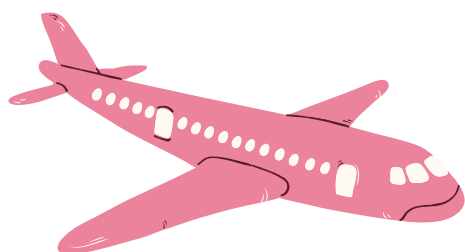
TRANSPORTATION

SUGGESTED ROUTE TO NSYSU

1) Taiwan Taoyuan International Airport (桃園國際機場) → Designated Taxi → Quarantine Hotel → Complete Quarantine → National Sun Yat-sen University (國立中山大學) by taxi

2) Kaohsiung International Airport (高雄小港機場) → Designated Taxi → Quarantine Hotel → Complete Quarantine → National Sun Yat-sen University (國立中山大學) by taxi

For more info :



Wu Ling Village

武嶺宿舍

Wǔ Lǐng Sù Shè



Tsui Heng Village

翠亨宿舍

Tsuei Heng Sù Shè

TRANSPORTATION ON-CAMPUS

Campus Bus

Check the [Bus Schedule](#)

City Bus

No. 99 & Orange 1 & Orange 1C all go through our campus.

Download the app: [Kaohsiung iBus](#) or [Bus+](#) for bus schedule.

YouBike

Please refer to the [website](#) for rental and station info.

[More Information](#)



OTHER TRANSPORTATION IN THE CITY

KHH Airport

Kaohsiung Travel [Website](#)

Kaohsiung Metro (KRTC)

[Website](#)

Taiwan High Speed Rail (THSR)

[Website](#)

Taiwan Railways

[Website](#)

TRANSPORTATION

DRIVER'S LICENSE

An international driving license is required to drive in Taiwan.

Students from countries with reciprocal agreements with Taiwan can use their international driving license for up to 30 days after the arrival date. After 30 days, it is required by law to have a R.O.C. (Taiwan) International Driver License Permit or R.O.C. (Taiwan) Driver License if you wish to continue driving in Taiwan.

If your country does not have a reciprocal arrangement with Taiwan for international driving licenses, you will need to sit a written test and take a driver's examination. You can find more information [here](#).

- You will need a driving license to rent & ride a scooter in Taiwan.

VEHICLE RENTAL

Please search for a certified company for renting a scooter/car.

A clear contract should be signed by both sides. The company should present their validated certificate and you should be asked to show your international driver's license.

The rental company should purchase compulsory insurance for vehicles.

Renting scooter/car with an uncertified company will cause serious consequences and might be illegal.

PARKING ON-CAMPUS

You should apply for a parking permit to park your scooter on the campus. The fee is 300NTD per year.

If you didn't park your vehicle in designated areas, it could be towed.

Please visit the Vehicle Management Committee for applying for the parking permit.



NSYSU Vehicle Management Committee
1F of Administration Building

NSYSU Parking Permit, Scooter Retrieve, Paying fine,
borrowing & returning NSYSU bike, ...etc.



WIRELESS NETWORK

The NSYSU campus is mostly covered by a wireless network named TANetRoaming.

For students who live in the dormitory, the university provides free internet with a limitation of 6GByte/day. If your usage exceeds the limitation, the internet will be locked for 7 days. Your internet will be automatically resumed on day 8.

Most of our dormitories are not covered by a wireless network, you can buy or bring a suitable cable for internet in the dorm.

Don't forget to bring an adapter for electrical appliances. The current in Taiwan is 110 volts.

OPEN A BANK ACCOUNT IN TAIWAN

We recommend you open a bank account at the Post Office if you carry a big amount of cash or if you will receive a stipend or scholarship.

Requirements:

1. Personal Seal
2. Passport
3. Taiwan ID No. ● →
4. Student ID
5. One ID photo
6. Self-Certification Form (Individual)
7. 1,000NTD



SIM CARD

Please purchase a prepaid card from one of the mobile network carriers at the airport for quarantine use.

You can also purchase the sim card at the cellular company in the city.



POST OFFICE

1F of the Student Center

Opening Hours:
8:30 AM-05:00 PM
Weekdays Only
Appointment is needed

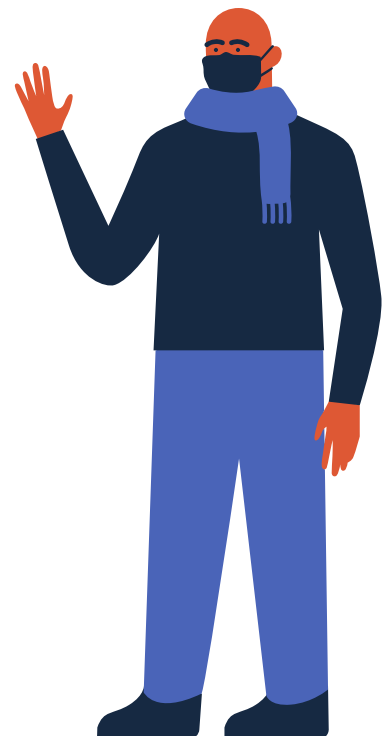
The Taiwan Uniform ID number can be applied at the [National Immigration Agency \(Division of Kaohsiung\)](#).

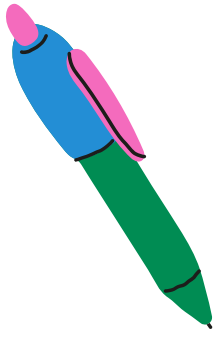
Requirements:

1. Application Form
2. Passport
3. One copy of passport

IMPORTANT NOTICES FOR COVID-19

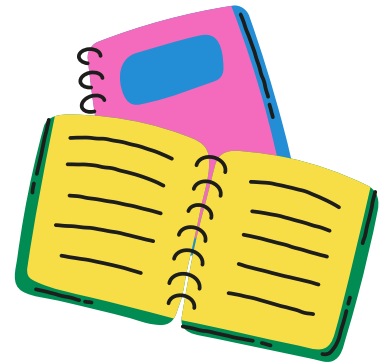
Please check the announcements on the [CDC-TW website](#) for the most up-to-date measures!





Checklist Before & After Arrival

- ☐ *Passport*
- ☐ *Travel insurance plan & health certificate (in English)*
- ☐ *A valid International Driver's License (optional) for scooters*
- ☐ *Adaptor for electrical appliances*
- ☐ *Taiwan dollars for transportation & daily expenses upon arrival*
- ☐ *A debit card for withdrawing cash from abroad*



Safe flight & see you soon!

