

The Education Bureau of Kaohsiung City Government

2025 Asian Student Exchange Program (2025 ASEP)

I. Origin:

The Asian Student Exchange Program (ASEP) was officially launched in our city in 2000, and it originates from the AJET project (Advanced Joint English Telecommunication), a collaborative initiative by the Ministry of Education and Kaohsiung Education Bureau. This year marks the 26th anniversary of ASEP. The event was co-founded by Professor Chen Nian-shing from National Sun Yat-sen University and Professor Kageto Makoto from Nihon Fukushi University. The World Youth Meeting (WYM), held annually between July and August in Nagoya, Japan, and the ASEP, organized in Kaohsiung, Taiwan, in December, have become recurring international exchange extravaganzas between both countries.

This event combines project presentations in English and information and communication technology, forming a regional Asian student internet-based learning and visit exchange event. Over the years, it has fostered collaborative friendships among students and teachers cross-border in the Asian region and provided Taiwanese students with opportunities to broaden their global vision.

II. Program Goal:

- i. International Education:** With the annual theme, students are encouraged to search for international information to make an English presentation to improve their expressing ability and logical thinking skills.
- ii. Cultural Literacy:** With the cooperation of schools from Asian and New

Southbound policy countries, students will enhance their international cultural knowledge and learn to respect diverse cultures.

- iii. **International Partnership:** Invite overseas teachers and students for cultural exchange and establish sister-school partnerships.

III. Administrative Authorities:

- i. **Organizer:** The Education Bureau of Kaohsiung City Government
- ii. **Executor:** Kaohsiung Municipal Kaohsiung Commercial High School

IV. Date:

- i. **All ASEP Events:** December 23rd, 2025 – December 29th, 2025
- ii. **Presentation Date:** December 26th, 2025 – December 27th, 2025

V. Location: Kaohsiung Municipal Kaohsiung Commercial High School

- i. **Address:** No. 3, Wufu 2nd Rd., Xinxing Dist., Kaohsiung City 800, Taiwan
- ii. **Public Traffic Information:**
 - A. By Metro:
 - a.Red Line to R9 Central Park Station, take Exit 2, and walk for about 13 minutes.
 - b.Red Line to Q6 Sinyi Elementary School Station, take Exit 3, and walk for about 11 minutes.
 - B. By Bus: Take Kaohsiung City Bus No.77、36、52、76、25、50、69 or 72, get off at Kaohsiung Commercial High School.

VI. Requirement of Participation: Schools in Kaohsiung, such as colleges, universities, and secondary schools, should team up with a partner school from an Asian or New Southbound policy country.

- i.**College and University Group:** For students currently enrolled in universities,

polytechnics, or the 4th or 5th grades in junior colleges, all majors are eligible. Registration will be on a school basis, with mixed-nationality teams (each team comprising students from at least two nationalities). There will be a total of 4 to 5 teams, each consisting of up to 5 to 6 participating students (including both local and international students).

ii.Senior High School Group: For students currently enrolled in senior high schools or 1st to 3rd grades in junior colleges, all majors are eligible. Each team should have 10 participants or less. (Including both local students and international students.)

iii.Junior High School Group: For students currently enrolled in junior high schools or middle schools. Each team should have 12 participants or less. (Including both local and international students.)

iv. Observation Team:

A. Whether schools have participated in this event before or not, if schools participate without a partner school (or fail to match up with any partner school), they should join as an observation team.

B. Participants in observation teams will be awarded a certificate of participation if they complete the presentation and join the whole event.

v.Instructors and Administrative Teacher: Each team may have at most 4 instructors (2 from Taiwan and 2 from the international partner school) and 1 administrative teacher per Taiwanese school.

VII. Information on Registration:

i.Each school may invite its foreign sister schools to jointly form a team for registration. If there is no foreign partner school, they may still register individually, and the organizing committee will assist in matching with a partner school. If a partner school is not

successfully matched, the school will be listed as an observing school.

ii. If you have not had a partner school in Taiwan yet, please contact the organizer or the executor through email.

iii. After the confirmation of the matched school list, please submit the participant information list by October 8th, 2025. (International schools should submit the list to their Taiwanese partner school, and the Taiwanese school should submit it to the executor.)

VIII. Activities: The 2025 Asian Student Exchange Program is for collaboration between schools in our city and schools of equivalent levels from across Asia and New Southbound Policy countries. Teams will engage in research projects and present. The whole program is separated into 3 phases:

i. Phase 1: Online Exchange (Before December 22nd, 2025)

- A. Upon acceptance, schools can arrange exchanges based on the matching results.
- B. Schools should discuss the content and methods of presentations for the annual theme.
- C. The online workshop for all participants will take place on November 8th, 2025 (details in Subprogram 1).
- D. Partner schools should complete the research collaboratively.

ii. Phase 2: Onsite Exchange on Campus from December 23rd to December 24th, 2025

- A. International teachers and students will gather in Kaohsiung City for in-person exchange and visits, experiencing cross-cultural interactions. The following activities will be arranged by the Taiwanese partner school:
 - a. Learning activities: Taiwanese schools will arrange for international teachers

and students to experience local courses, participate in school club activities, immerse themselves in campus life, and practice for the presentations.

b. International exchange and local cultural experiences: Taiwanese partner schools will organize host families and city cultural tours, providing an in-depth experience of Taiwanese culture.

B. Schools are responsible for arranging cultural exchange and hosting activities for international teachers and students during their visit, including transportation and homestay arrangements.

C. The Kaohsiung city tour for teachers is scheduled for the afternoon of December 26th, 2025 (details in Subprogram 2).

iii. Phase 3: Presentation Days from December 26th, 2025, to December 27th, 2025.

A. On the presentation day, teachers and students from each team will collectively present their research outcomes, and deliver speeches based on the annual theme and regulations (see Point IX for details).

B. The opening ceremony and press conference will be held on December 26th, 2025, and the closing and award ceremony will take place on December 27th, 2025 (details in Subprograms 3 and 4).

C. The closing ceremony will feature a student cultural performance show, providing an excellent stage for students to shine. Participating teams are encouraged to register with the executor (details in Subprogram 4); if international schools are interested in presenting, please let the Taiwanese partner school assist with the registration.

D. Presentations will be divided into "College and University Group," "Senior

High School Group," and "Junior High School Group." The event will also be live-streamed on the event's official website.

iv. Events Schedule

Day	Role	Breakfast	Morning	Lunch	Afternoon	Dinner	Location	Accommodation
Dec.23 (Tue.)	Teacher	Individual	Taiwan partner school will pick you up.				Airport	Hotel
	Student	Individual						Host Family
Dec.24 (Wed.)	Teacher	Hotel	Taiwanese partner school will arrange presentation discussion and exchange activities	Taiwan partner school will arrange for it.	Taiwanese partner school will arrange presentation discussion and exchange activities	Individual	Taiwanese partner school campus	Hotel
	Student	Host Family				Host Family		Host Family
Dec. 25 (Thu.)	Teacher	National Holiday. Each school will be responsible for its own hosting arrangements.					Taiwanese partner school	Hotel
	Student							Host Family
Dec.26 (Fri.)	Teacher	Hotel	08: 30-09: 00 Check Attendance 09: 00-10: 00 Opening Ceremony Rehearsal 10: 00-11: 00 Opening Ceremony and Welcome Press Conference	Lunch will be offered.	11:00-12:00 Judges' Orientation for schools 13: 30-16: 30 Kaohsiung City Tour for Teachers	Individual	Kaohsiung Municipal Kaohsiung Commercial High School	Hotel
	Student	Host Family			11:00-12:00 & 13: 30-16: 30 Presentation & Student Cultural Performance Show Rehearsal	Host Family		Host Family
Dec.27 (Sat.)	Teacher	Hotel	08: 00-08: 30 Check Attendance 08: 30-12: 30 Presentation for Senior High	Lunch will be offered.	13:00-14:30 Presentation for College and University Group 14: 00-16: 00 Student	Individual		Hotel
	Student	Host Family				Host Family		Host Family

Day	Role	Breakfast	Morning	Lunch	Afternoon	Dinner	Location	Accommodation
			School Group and Junior High School Group		Cultural Performance Show 16: 00-17: 00 Closing and Award Ceremony			
Dec.28 (Sun.) - Dec.29 (Mon.)	Teacher	Hotel	Taiwan partner school will arrange for the drop-off.				Airport	Home
	Student	Host Family						

Notes:

◎For dining arrangements:

- A. Individuals should arrange and pay for their meals.
- B. The Taiwanese partner school will arrange the meals.
- C. The host family will arrange the meals.
- D. The hotel will provide meals, and they are included in the hotel fee.
- E. The organizer and the executor will provide the meals, and there is no need to pay.

For International Teachers:

Date	Breakfast	Lunch	Dinner
Dec.23	A	A	A
Dec.24	D	B	A
Dec.25	D	B	A
Dec.26	D	E	A
Dec.27	D	E	A
Dec.28	D	A	A

For International Students:

Date	Breakfast	Lunch	Dinner
Dec.23	A	A	C
Dec.24	C	B	C
Dec.25	C	B	C
Dec.26	C	E	C
Dec.27	C	E	C
Dec.28	C	A	A

◎For accommodation arrangements:

International teachers will stay in hotels from December 23rd to 29th and should make the payment to the designated staff member upon checking in.

International students will stay with the host family from December 23rd to 29th and should not be charged for the homestay fee.

◎For flight suggestions: arrive on December 23rd and depart on December 29th.

Please inform your Taiwanese partner school of your flight itinerary so they can arrange the pick-up and drop-off schedule.

IX. Annual Theme and Presentation Regulations:

i. Annual theme: Smart Environmental Actions: Youth Designing Future Cities (智慧環境行動：青年設計未來城市)

In 2015, the United Nations adopted the Sustainable Development Goals (SDGs), reminding us of the urgent need to improve the environment and build cities that are more livable for humanity. As urbanization accelerates and technology advances rapidly, smart cities have emerged as a key solution to enhancing environmental quality and overall well-being. Smart cities leverage technologies such as artificial intelligence, the Internet of Things, and big data to manage environmental issues—such as air quality, water resources, energy use, and waste management—more efficiently, thereby improving quality of life.

However, building sustainable cities requires more than technological progress; it also demands public participation, awareness, and action. *Smart Environmental*

Actions represent a lifestyle that integrates technology with environmental protection, encouraging citizens to use digital tools to engage in local initiatives, work alongside communities, and improve living conditions—making cities cleaner, more comfortable, and more livable.

The 2025 Asian Student Exchange Program invites teams from domestic and international schools to propose innovative and feasible solutions that combine digital technology with environmental action. The program aims to raise public awareness of the importance of Smart Environmental Actions in shaping the cities of the future and to encourage greater participation in schools and communities to create a sustainable and thriving living environment.

- ii. **Presentation Format:** The presentation should primarily consist of a slideshow, oral report, or skit.
- iii. **Presentation Time:** The presentation is limited to 8 minutes, followed by a 5-minute interactive Q&A session. Each team has no more than 13 minutes on stage. A bell will ring once and a sign will be raised when the presentation reaches 7 minutes as a reminder. At 8 minutes, the bell will ring twice, and the presenting group must immediately stop their presentation.
- iv. **Interactive Q&A Session Format:**
 - For College and University Group: One Representative from each senior high school of Kaohsiung city will be selected to participate. The executor will conduct a draw to assign each representative as the questioner for a specific team. Within the designated time, the designated questioner has priority to ask questions which will be evaluated by the judges, and add 0 to 2 points to the final scores based on

their relevance to the presentation contents. Only after their questions are completed can other teams' questioners ask questions, with no score deductions or additions.

- For Junior and Senior High School Group: Within the designated time, the preceding team should ask questions, which will be evaluated by the judges, and add 0 to 2 points to the final scores based on their relevance to the presentation contents. After the preceding team's questions, other teams may start to ask questions, with no score deductions or additions. (Notes: In each group, the last team will ask the first team questions.) 0.5-1 point will be deducted from the preceding team if they fail to ask a question, to ensure fairness in bonus point opportunities for the presenting team. Interactive Q&A session is limited to 5 minutes. A single bell ring will indicate that 4 minutes have passed. If it reaches 5 minutes, the bell will ring twice, and you must stop the Q&A immediately.

- v. We divided all groups into "College and University Group," "Senior High School Group," and "Junior High School Group." To ensure fair judging and prevent bias, each group will be evaluated and rewarded separately.
- vi. During the presentation, teams can only use facilities provided by the executor and teams cannot connect their equipment to the executor's. If this behavior is discovered, the team will be asked to remove their equipment before they can continue presenting, and the time will not be suspended.
- vii. During the presentation, the internet of the executor will be reserved for live streaming. To ensure fairness, during the competition (13 minutes per team), internet access will not be provided, and the use of any internet services is strictly prohibited.

- viii.** During the presentation process, if any team deliberately disrupts the order of the events and a violation is confirmed, points will be deducted from the final score.
- ix.** Mobile phones and mobile devices (excluding microphones) are permitted to be brought into the venue for the project presentation. However, participating students and their advisors must switch off their devices or set them to flight mode with all sounds disabled for the entire duration, and properly store them. If on-site staff verify that any team member (including the advisor) has used such devices in violation of the rules—such as causing sound disturbances that affect the competition—the incident will be recorded on site, and 1 point will be deducted from the team’s total score.

Rule Team	Team size	Project Presentation Format	Competition Time Regulations	
			Each team’s presentation time shall not exceed 13 minutes.	
			Project Presentation: 8 minutes	Interactive Q&A: 5 minutes
College and University Group	5-6	The presentation should primarily consist of a slideshow, oral report, or skit.	During the project presentation, a single bell will ring and a signal card will be shown when 7 minutes have elapsed as a reminder. When 8 minutes are reached, two bells will ring, and the presenting team must stop immediately.	1. One representative from each high school of Kaohsiung will be selected to participate. The organizer will conduct a draw to assign each representative as the questioner for a specific team. 2. Within the designated time, the designated questioner has the priority to ask questions first; only after their questions are completed can other teams’ questioners ask questions.

Rule	Team size	Project Presentation Format	Competition Time Regulations	
			Each team's presentation time shall not exceed 13 minutes.	
			Project Presentation: 8 minutes	Interactive Q&A: 5 minutes
Senior High School Group	8-10			1. Within the designated time, the preceding team shall ask questions. 2. If the preceding team fails to ask any question, 0.5 to 1 point will be deducted from their score (to avoid affecting the presenting team's bonus opportunity). 3. After the preceding team finishes asking questions, other teams may ask questions (the presenting team will not receive additional points). 4. The first team in each group will be questioned by the last team of that group. 5. When the interactive Q&A reaches 4 minutes, one bell will ring as a reminder; at 5 minutes, two bells will ring, and the Q&A must stop immediately.
Junior High School Group	10-12			

x.

- xi. **Scoring Criteria:** The scoring criteria are outlined in the following table. Any revision will be based on the latest version and simultaneously announced on the event's official website.

Scores	Language Use 10%	Language Delivery 10%	Creativity 25%	Content 40%	Q&A 15%
81-100	1. Every word is enunciated	1. Perfect fluency. 2. Movements	1. Very creative slide design.	1. Strongly relevant to	1. Answer questions with impeccable manners.

Scores	Language Use 10%	Language Delivery 10%	Creativity 25%	Content 40%	Q&A 15%
	and clearly understood. 2. Perfect intonation and natural pauses.	seem fluid and help the audience visualize. 3. Perfect coordination among members.	2. Very creative presentation that holds audience attention. 3. The proposed action is very creative and feasible.	the topic. 2. Strongly organized and logical. 3. Strongly worth reflecting.	2. The answer is on point and composed. 3. Collaborate perfectly with teammates. 4. Follow the etiquette of raising questions and prepare them perfectly.
61–80	1. Most words are correctly pronounced with minor mistakes. 2. Intonation is used, but not perfectly.	1. Good fluency. 2. Made movements or gestures that enhanced articulation. 3. Good coordination among members.	1. Creative slide design. 2. Creative presentation that holds audience attention. 3. The proposed action is creative and feasible.	1. Relevant to the topic. 2. Organized and logical. 3. Worth reflecting.	1. Answer questions with appropriate manners. 2. The answer is on point. 3. Collaborate well with teammates. 4. Follow the etiquette of raising questions and prepare them well.
41–60	1. Sizeable pronunciation mistakes. 2. Intonation is fine.	1. Fine fluency. 2. Very little movements or descriptive gestures. 3. Little coordination among members.	1. Mediocre slide design. 2. Mediocre presentation. 3. The proposed action is mediocre.	1. Little relevance to the topic. 2. Partially organized and logical. 3. Partially worth reflecting.	1. Answer questions with manners. 2. The answer is partially on point. 3. Collaborate with teammates. 4. Follow the etiquette of raising questions and be prepared for them.
21–40	1. Many mistakes with enunciation and stress of words. 2. Flat intonation.	1. Poor fluency; no movements or descriptive gestures. 2. No coordination among members.	1. Poor slide design. 2. Poor presentation. 3. The proposed action is lousy.	1. Irrelevant to the topic. 2. Poorly organized and illogical. 3. Slightly worth reflecting.	1. Answer questions with improper manners. 2. The answer is not relevant. 3. Collaborate poorly with teammates. 4. Follow the etiquette of raising questions, but prepare them poorly.
0–20	Inability to use English.	Incomprehensible.	The presentation is not appealing.	1. Strongly irrelevant to	1. Answer questions with bad manners.

Scores	Language Use 10%	Language Delivery 10%	Creativity 25%	Content 40%	Q&A 15%
				the topic. 2. Very poorly organized and illogical. 3. Not worth reflecting.	2. Can't answer or even understand the question. 3. No collaboration with teammates. 4. Do not follow the etiquette of raising questions and lack of preparation.

- xii.** The final award results will be based on the executor announcement. In case of any concerns, teachers from each team can collect appeal forms from the executor and fill out the issues, then submit them to the executor before 7 p.m. on December 27th, 2025. Late submissions will not be accepted. Appeals must be related to the rules, order of the presentation, and eligibility of participants. Appeals regarding the scoring of the judges and other technical or academic matters are not permitted. If necessary, relevant parties may be called for clarification. The appeal outcome will be jointly determined by the organizer, the executor, and the judges. Then, a response will be provided to the appellant within 7 working days.

X. Preparation Schedule (temporary)

M.	D.	Day	Event	Location	Participants
9	22	Mon	Register before this day. 【International School】 1. Contact your Taiwanese partner school and ask them to assist with the application. 2. If you haven't found the Taiwanese partner school, you can still apply by email. 【Taiwanese School】 1. Apply with your international partner school. 2. If you haven't found the international partner school, you can still apply by filling out the online registration form.	Online	Schools wish to participate
10	8	Wed.	【International School】 After matching up with the Taiwanese partner school, please submit the list of participating teachers and students to the Taiwanese partner school 【Taiwanese School】 Submit the list of participating teachers and students, including your school and international partner school.	Online	Schools that submitted the registration
10	17	Fri	Announcing the list of all teams and the order of the presentation on the event's official website.	Online	The Executor
11	8	Sat.	【2025 ASEP Workshop】 09:00 - 15:00 (GMT+8, Taipei Time) Topics include ASEP Experience, information collection and analysis skills, and oral presentation and slide design skills.	Online	All participants
12	11	Thu	Pre-departure Orientation: Confirming Event Schedule and Important Notes	Online	All participants
12	23 to 24	Tue. to Wed.	Preparation for presentation and cultural exchange with partner schools on campus.	On-site Kaohsiung	All teachers and students

M.	D.	Day	Event				Location	Partici- pants
12	26	Fri.	Presenta- tion Day 1	08:30-09: 00 Check in 09: 00-10: 00 Opening Ceremony Rehearsal 10:00-11:00	Teacher	11:00-12: 00 Judges’ Orientation for schools 12:00-13:30 Lunch 13:30-16: 30 Kaohsiung city Tour for International Teachers	Kaohsiung Municipal Kaohsiung Commertia l High School	All participants
				Opening Ceremony and Welcome Press Conference	Student	11:00-12:00 & 13: 30-16: 30 Presentation & Student Cultural Performance Show Rehearsal		
12	27	Sat.	Presenta- tion Day 2	08:00-08:30 Check in 08:30-12:30 Junior High Group and Senior High School Group Presentation 12:30-14:00 Lunch 13:00-14:30 College Group Presentation 14: 00-16: 00 Student Cultural Performance Show 16: 00-17: 00 Closing and Award Ceremony			Kaohsiung Municipal Kaohsiung Commertia l High School	All participants
1	23	Fri.	If your certificate has any incorrect information, please inform the executor before this day.				Online	All participants

XI. Expected Outcomes:

- i.** Vitalize students' creativity by combining thematic presentation and research, fostering cross-cultural understanding.
- ii.** Enhance students' self-directed learning ability, integrate learning domains, and cultivate their collaboration and problem-solving abilities.
- iii.** Broaden students' international perspectives, improve awareness of diverse cultures,

engage in international affairs discussions, and enrich the concept of global citizenship.

XII. Reward:

i. Competing Teams:

Based on the number of teams in a competition group, a certain number of platinum awards, gold awards, and honorable mentions will be presented.

- For college and university team, each participating student will receive one commemorative banner and one certificate (issued based on the verified list of registered participants).
- For Junior High School Group and Senior High School Group, all the winning teams will receive 2 trophies per team (1 for the Taiwanese school and 1 for the international school) and a certificate for all registered team members (issued based on the verified list of registered participants).

ii. Observation Teams:

Observation teams may participate in the presentation, but they will not be awarded. However, each participating student (based on registration) will receive a certificate of participation upon completing the presentation and joining in all events.

Questioning Representatives from Senior High Schools:

Each participating senior high school of Kaohsiung city shall nominate one student to serve as a questioning representative. A certificate of participation will be issued to each questioning representative (issued based on the verified list of registered participants).

iii. Instructors and Administrative Teachers (Taiwan and International):

Instructors and administrative teachers will receive certificates of participation. In addition, teachers from Taiwanese schools will also receive a commendation record according to the regulations set by the Kaohsiung City Education Bureau.

iv. Host Family

Host families that assist in accepting international students will get one certificate of appreciation.

XIII. Others

- i. Trophies should be collected on-site. Certificates of merit or certificates of participation will be distributed and delivered after the event. If there are any errors in the certificates, please inform the executor before February 6th, 2026. Matters submitted after the deadline will not be accepted.
- ii. By registering for the event, attendance at all meetings and workshops is required.
- iii. By registering for the event, permissions are granted to the organizer and the executor to use participant portraits and videos taken during the event for publicity purposes.
- iv. By registering for the event, you acknowledge the authority of the judges and accept the final award results.
- v. This plan will be implemented after approval by the Education Bureau of Kaohsiung City Government; the same procedures are required when revisions happen.
- vi. The organizer and the executor reserve the right to modify, revise, define, and cancel these rules and guidelines. Any changes will be announced on the event's official website without further notice.

XIV. Contacts

i. (Organizer) Kaohsiung Bilingual and Digital Learning Office

Mrs. Julie Herz

Email: jch0907@gm.kh.edu.tw; Tel: (+886)7-7260089 #192

ii. (Executor)Kaohsiung Municipal Kaohsiung Commercial High School

Ms. Chiao-Ping Cheng

Email:chengsn101@gmail.com , Tel: (+886)7-2269975#1313

Director Yeh Fang Yu

Email:c710502y@ksvcs.kh.edu.tw , Tel: (+886)7-2269975#1311

XV.2025 ASEP Official Website:

Mandarin Version:

<https://sites.google.com/ksvcs.kh.edu.tw/2025asep/%E9%A6%96%E9%A0%81>

English Version:

<https://sites.google.com/ksvcs.kh.edu.tw/2025asep-eng/home>

Subprogram 1: 2025 ASEP Online Workshop

I. According to the Education Bureau of Kaohsiung City Government 2025 Asian Student Exchange Program.

II. Goals:

- i. Presentation Skill:** Acquire oral presentation and slide design skills through the workshop.
- ii. Cultural Literacy:** Develop international cultural knowledge and acquire global literacy to respect diverse cultures before engaging in research projects with partner schools.
- iii. International Education:** Encourage students through the guidance of the conference theme, think ahead, discuss, and brainstorm topics for project creation, thereby deepening international friendships and academic cooperation.
- iv. Experience Sharing:** Through instructors sharing their experience, it offers guidelines and enhances the interaction between schools.

III. Administrative Authorities:

- i. Organizer:** The Education Bureau, Kaohsiung City Government
- ii. Executor:** Kaohsiung Municipal Kaohsiung Commercial High School

IV. Date: November 8th, 2025 9 a.m. to 3 p.m. (GMT+8, Taipei Time)

V. Form of Meeting: Online Meeting Room (Link will be announced on the event's official website.)

VI. Participants: all teachers and students participating 2025 ASEP.

VII. Schedule:

Time	Content	Speaker
09: 00-09: 20	Check in	Host
09: 20-09: 30	Opening	1. Principal 2. The Education Bureau Representative
09: 30-11: 00	Sharing ASEP Exchange Experience	To be hired
11: 10-12: 00	Overview and Introduction of This Year's ASEP Theme	To be hired
12: 00-13: 00	Lunch Break	
13: 00-15: 00	Presentation Design and Oral presentation skills	To be hired

VIII. Workshop Records: If Taiwanese teachers complete the whole workshop and sign the attendance sheet, they will receive the workshop records for 5 hours in their individual workshop profile.

IX. How to Register:

- i. Taiwanese teachers should finish the application for registration on the website (<http://www1.inservice.edu.tw>) before November 7th, 2025. The code of the application form will be notified separately by the executor.
- ii. All ASEP participants (except for Taiwanese teachers) may attend this workshop without registering, and the link will be announced on the event's official website. Please join the workshop on time.

X. Workshop Fee: The expenses for this event are funded by the Kaohsiung City Education Bureau.

XI. Contacts:

- iii. **(Organizer) Kaohsiung Bilingual and Digital Learning Office**

Mrs. Julie Herz

Email:jch0907@gm.kh.edu.tw; **Tel:** (+886)7-7260089 #192

(Executor)Kaohsiung Municipal Kaohsiung Commercial High School

Ms. Chiao-Ping Cheng

Email:chengsn101@gmail.com , Tel: (+886)7-2269975#1313

Director Yeh Fang Yu

Email:c710502y@ksvcs.kh.edu.tw , Tel: (+886)7-2269975#1311



Subprogram 2: Kaohsiung City Tour for Teachers

I. According to the Education Bureau of Kaohsiung City Government 2025 Asian Student Exchange Program.

II. Goals:

- i. **Getting to Know the Locality:** Through school visits, the teachers can be acquainted with specialty and development of schools in Kaohsiung, conduct curriculum exchanges, and share the education systems, cultures, and customs of their respective countries. Thus, promoting understanding of cultures and education.
- ii. **Deepening Exchange:** Prior to the ASEP conference, engage in interactions and exchanges with teachers from schools in Asia and New Southbound countries to enhance one's knowledge of international education, learn to respect and understand the educational cultures of different countries, and cultivate global competence.
- iii. **International Collaboration:** Encouraging educators to participate in school visit programs, jointly addressing international issues, promoting inter-school interactions, and deepening international friendships and academic cooperation.

III. Administrative authorities:

- i. **Organizer:** The Education Bureau of Kaohsiung City Government
- ii. **Executor:** Kaohsiung Municipal Kaohsiung Commercial High School

IV. **Date/Time:** December 26th, 2025, 1:30 p.m.

V. **Activity:** Kaohsiung Municipal Kaohsiung Commercial High School will provide an

English-guided tour, leading teachers to visit Pier 2 Art Center. Participants will be divided into two groups based on the number of participating teachers, with a total of 70 people divided into two groups of approximately 35 people each. Each group will be filled on a first-come, first-served basis.

VI. Participants: For the 2025 ASEP, it is expected that 70 school teachers will be selected (with foreign teachers being given priority).

VII. Visit Location: Kaohsiung Municipal Kaohsiung Commercial High School

VIII. Schedule:

Time	Contents	Speaker
13:30-13:40	Gathering	Kaohsiung Municipal Kaohsiung Commercial High School
14:00-15:00	Historic Architecture Guided Tour: Dagang Bridge and Surroundings	To be hired
15:00-16:20	Self-guided visit to Pier-2 Art Center and experience the light rail	
16:30	Farewell	

IX. Workshop Records: If Taiwanese Teachers complete the whole workshop and sign the attendance sheet, they will receive the workshop records for 3 hours in their individual workshop profile.

X. How to Register: If you are interested in this event, please inform your Taiwanese partner school, and they will assist you with registration by the link on the event's official website. International teachers have the priority to join.

XI. Workshop fee: The expenses for this event are funded by the Kaohsiung City Education Bureau.

XII. Contacts:

(Organizer) Kaohsiung Bilingual and Digital Learning Office

Mrs. Julie Herz

Email:jch0907@gm.kh.edu.tw; Tel: (+886)7-7260089 #192

(Executor)Kaohsiung Municipal Kaohsiung Commercial High School

Ms. Chiao-Ping Cheng

Email:chengsn101@gmail.com , Tel: (+886)7-2269975#1313

Director Yeh Fang Yu

Email:c710502y@ksvcs.kh.edu.tw , Tel: (+886)7-2269975#1311

Subprogram 3: 2025 ASEP Opening Ceremony and Welcome Press Conference

I. According to the Education Bureau of Kaohsiung City Government 2025 Asian Student Exchange Program.

II. Goal:

Through interactions between teachers and students local and international with local media, promote the concept of international education and exchange, helping the general public better understand the details of the Asian student exchange program (ASEP).

III. Administrative Authorities:

- i. Organizer:** The Education Bureau of Kaohsiung City Government
- ii. Executor:** Kaohsiung Municipal Kaohsiung Commercial High School

IV. Participants:

- i.** Representative of the Education Bureau
- ii.** All teachers and students participating in 2025 ASEP (Dressing traditional costumes or school uniforms is highly suggested.)
- iii.** Press and journalists

V. Date/Time: December 26th, 2025, 10 a.m.

VI. Location: Student Activity Center, Kaohsiung Municipal Kaohsiung Commercial High School

VII. Schedule:

Time	Activity	Staff
08:30-09:00	Check in	Kaohsiung

09:00-10:00	Rehearsal	Municipal Kaohsiung Commercial High School
10:00-10:15	Warming Performance	
10:15-10:20	Introducing the Honorable Guests	The Education Bureau and Kaohsiung Municipal Kaohsiung Commercial High School
10:20-10:45	Remarks 1.Principal from the Executor School 2.Director General of Kaohsiung Education Bureau 3.Honorable guests	
10:45-10:55	Launching Ceremony and Group Pictures	
10:55-11:00	Interaction and Exchange Time	

VIII. Please allow the representative teachers from your school to have an official leave during the day of the event.

IX. Event fee: The expenses for this event are funded by the Kaohsiung City Education Bureau.

X. Contacts:

(Organizer) Kaohsiung Bilingual and Digital Learning Office

Mrs. Julie Herz

Email:jch0907@gm.kh.edu.tw; **Tel:** (+886)7-7260089 #192

(Executor)Kaohsiung Municipal Kaohsiung Commercial High School

Ms. Chiao-Ping Cheng

Email:chengsn101@gmail.com , **Tel:** (+886)7-2269975#1313

Director Yeh Fang Yu

Email:c710502y@ksvcs.kh.edu.tw , **Tel:** (+886)7-2269975#1311



Subprogram 4: Student Cultural Performance Show and Closing and Award Ceremony

I. According to the Education Bureau of Kaohsiung City Government 2025 Asian Student Exchange Program

II. **Goal:** Providing a platform for local and international teachers and students to showcase different cultures through performances; enhancing international exchange and understanding; and strengthening relationships between schools.

III. **Administrative Authorities:**

- i. **Organizer:** The Education Bureau of Kaohsiung City Government
- ii. **Executor:** Kaohsiung Municipal Kaohsiung Commercial High School

IV. **Participants:**

- i. Representative of the Education Bureau
- ii. All teachers and students participating 2025 ASEP
- iii. Chief Judges of the ASEP

V. **Date/Time:** December 27th, 2025, 2 p.m.

VI. **Location:** Student Activity Center, Kaohsiung Municipal Kaohsiung Commercial High School

VII. **Schedule:**

Time	Activity	Working Team
14: 00-14: 05	Host Opening Speech	Kaohsiung Municipal Kaohsiung Commercial High School
14:05-16:00	Student Cultural Performance Show	
16:00-16:05	Honorable Guests Join the Event	

16:05-16:10	Introducing the Honorable Guests	The Education Bureau and Kaohsiung Municipal Kaohsiung Commercial High School
16:10-16:20	Remarks 1.Principal from the executor School 2.Director General of Kaohsiung Education Bureau 3.Honorable Guests from Abroad	
16:20-16:35	Comments from Chief Judges	Kaohsiung Municipal Kaohsiung Commercial High School
16:35-16:50	Awarding	
16:50-16:55	ASEP Flag Handover	
16:55-17:00	Group Pictures	

VIII. Please allow the representative teachers from your school to have an official leave during the day of the event.

IX. Student Cultural Performances: We invite both local and international schools to perform, and the Taiwanese Partner School should help the international partner school register. The performance format is flexible, with a main focus on showcasing different cultures. The maximum number of performers depends on the type of performance (dynamic performance: 10 performers; static performance: 20 performers). The performance should not exceed 5 minutes. The executor will subsidize the cost of props and materials used for the cultural performances; the subsidy for 1 team could be up to 1,000 NT dollars.

X. Event Fee: The expenses for this event are funded by the Kaohsiung City Education Bureau.

XI. Contacts:

(Organizer) Kaohsiung Bilingual and Digital Learning Office

Mrs. Julie Herz

Email:jch0907@gm.kh.edu.tw; Tel: (+886)7-7260089 #192

(Executor)Kaohsiung Municipal Kaohsiung Commercial High School

Ms. Chiao-Ping Cheng

Email:chengsn101@gmail.com , Tel: (+886)7-2269975#1313

Director Yeh Fang Yu

Email:c710502y@ksvcs.kh.edu.tw , Tel: (+886)7-2269975#1311

