# 2022 | FALL SEMESTER

# Pre-Arrival Handbook

for International Visiting Students



# YOUR GUIDE TO NSYSU

**VISA & INSURANCE** 

**COURSES** 

HOUSING

**ARRIVAL** 

**GENERAL INFORMATION** 





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Congratulations on being accepted to National Sun Yat-sen University (NSYSU)!

This handbook provides detailed information and helps you to learn more about our university so that you know what you can expect when you arrive at NSYSU.

We hope you find the handbook useful and informative. If you have any questions after reading this handbook, feel free to contact us!



Hana Ting
your program coordinator
oia.exchange@mail.nsysu.edu.tw

# **CALENDAR**

FALL SEMESTER 2022

### **Semester Period**

September 5, 2022 – January 6, 2022 Midterm: October 24-28, 2022

Final: December 19-23

Flexible Learning Period: Dec. 26 - Jan. 6

Earliest Date for Dormitory Check-in: TBA

SPRING SEMESTER 2023

### **Semester Period**

February 13, 2023 – June 16, 2023

Midterm: April 6-12, 2023 Final: May 29 - June 2, 2023

Flexible Learning Period: Jun. 5-16, 2023



# **VISA**

Admitted visiting students should apply for a visa at an overseas Taiwan embassy after receiving the Letter of Acceptance.

# PASSPORT



# **VISITOR VISA**

Students who are staying in Taiwan for less than 180 days (one semester) should apply for a Visitor Visa.

With a Visitor Visa, each student may stay for 60/90 days and apply for a maximum of two extensions, each for 60/90 days.

The extensions should be made **2 weeks** before the 60/90 days are due.

During the COVID-19 pandemic, please apply for a visa after you get a confirmation from the OIA.



### National Immigration Agency (5&6F)

Visa Extension, ARC Application

# Bureau of Consular Affairs, Ministry of Foreign Affairs (3&4F)

Visa Application, Change of Visa

### Address:

No.6, ZhengNan Street, Lingya Dist, Kaohsiung City (MRT - Martial Arts Stadium)

Tel: 07-7151660

Opening Hours:

8 AM-5 PM; Weekdays Only

# **RESIDENT VISA**

Students who are staying in Taiwan for more than 180 days (full academic year) should apply for a Resident Visa. (The final decision will be made by the embassy.)

The Resident Visa must be changed to the Alien Resident Certificates (ARC) within 15 days after completing the quarantine.

ARC online application website:

Useful Tips

Visit the website of the Taiwan representative office in your located region/country for the most updated information.

https://www.boca.gov.tw/mp-2.html



# INSURANCE & HEALTH CERTIFICATE

All international exchange students are required to purchase overseas travel insurance, and it must cover the whole duration of their stay in Taiwan.

# TRAVEL INSURANCE

You are required to purchase overseas travel insurance with medical care and accident policies before coming to Taiwan.

The insurance plan <u>in English version</u> must be submitted upon registration.



# STUDENT GROUP INSURANCE

It is mandatory for all NSYSU students to purchase Student Group Insurance.

# NATIONAL HEALTH INSURANCE

According to the National Health Insurance (NHI) Act, any international student who is **continuously staying in Taiwan for over six months** is eligible to join the NHI.

Once you are qualified to join the NHI, please inform OIA staff by email. If you have already joined the NHI program, please also inform OIA staff beforehand. The insurance fee will be included in the tuition & fees payment bill every semester.

For more detailed information, please visit the <a href="website">website</a> of the National Health Insurance
Administration Ministry of Health and Welfare.

The fee is NTD329 per semester and it will be included in the tuition & fees payment bill, which should be paid upon registration period.

# Health Certificate

Students applied for one semester study should complete their <u>health certificate form C</u> before coming to Taiwan.

Students applied for one year study should complete the <u>health</u> <u>certificate form B</u> in their located country in order to apply for the residence visa.



# **TUITION & FEES**

Fee-paying and Visiting Students are required to pay tuition fees according to the length of study and the number of credits they take.

# **TUITION (AY2022-2023)**

NTD

		文學院		理學院		工學院	
		(College of Liberal Arts)		(College of Science)		(College of Engineering)	
		9 or fewer credits	10 or more credits	9 or fewer credits	10 or more credits	9 or fewer credits	10 or more credits
學士班	Credit fee (per credit)	3,498	49,460	3,530	57,420	3,530	57,880
Undergraduate	Miscellaneous Fees	14,480		22,120		22,580	
碩、博士班	Credit fee (per credit)	3,140	53,760	3,140	57,300	3,140	58,280
Master PhD	Miscellaneous Fees	22,360		25,900		26,880	
		管理	學院	淮	· 科院	社	1科院
			理學院 Management)		更科院 Marine Sciences)		上科院 Social Sciences)
學士班	Credit fee (per credit)	(College of I	Vanagement)  10 or more	(College of t	Marine Sciences)	(College of 9 or fewer	Social Sciences)
學士班 Undergraduate		(College of I 9 or fewer credits	Vanagement)  10 or more  credits	(College of I 9 or fewer credits	Varine Sciences)  10 or more credits	(College of 9 or fewer credits	Social Sciences)  10 or more credits
	(per credit)	(College of I 9 or fewer credits 3,498	Vanagement)  10 or more  credits	(College of No. 19 or fewer credits 3,530	Varine Sciences)  10 or more credits	9 or fewer credits 3,498	Social Sciences)  10 or more credits



The total fees are calculated based on the number of credits assigned to each course together with the Miscellaneous Fees and other fees.

A credit fee bill will be issued after the course selection period.



# **TUITION & FEES**

# **OTHER FEES**

	NID	Object
Administration Fee	3,000	Visiting Students
Internet Fee	300 / per semester	All Students
NSYSU Student Group Insurance	329 / per semester	All Students
Dorm Fee	7,500~17,000 / per semester	Dorm Residents

• Above fees are subjects to change in accordance with the NSYSU latest announcement.

# MAKE THE PAYMENT

All exchange students can make the payment by cash at any Post Office and Bank of Taiwan. If the fee is less than NT40,000, the payment can also be made at any convenience store in Taiwan.



You may pay by wire transfer 2 weeks before the semester starts. For the University's bank information, please contact <a href="mailto:oia.exchange@mail.nsysu.edu.tw">oia.exchange@mail.nsysu.edu.tw</a>



NITO

Ohioct



It is important to check with your bank for your weekly/monthly overseas withdrawal limitation.

The fees must be paid in a lump sum during the registration period.

# HOUSING

Students can apply for on-campus dormitories when applying for the exchange program.

# **DORMITORY**

On-campus housing affairs are managed by the Dorm Service Center.

International Students could be arranged to the International Dorm, Wu-ling Village 1/4, Dorm C, or Dorm L.

The room number will be shared with you by email 3-4 weeks before the semester starts.

Further details --> DSC Website

# **FEES**

	NID	Туре	Note
Dorm L (Female Dorm)	7,500	Quad Room	Shared Kitchen at 1F
Dorm C (Male Dorm)	8,500	Quad Room	
Wu-ling Village 1 & 4	8,500	Quad Room	
International Dorm	17,000	Twin Room	Shared Kitchen at 1F

- Above fees are subjects to change in accordance with the NSYSU latest announcement.
- There will be charge if you cancel the dorm application within 2 weeks before the semester starts.





# **NOTICE**

Our dorms are located on the hills with natural surroundings. It's common to see wild insects and animals around. Please be prepared to live with one of the NSYSU features - Taiwanese Macaque.

Lock your windows and doors at all times and do not carry food or plastic bags on your hands!



# **DORM FACILITIES**

Each student will be provided with a bed, bookshelf, desk, closet, chair, and basin for common use in the room. Bedding and mattress are not provided.

Shared washing and drying machines, showers, and restrooms are located on each floor. Shared kitchens are also available in each dorm area.

Note





### **DORM CHECK-IN**

The OIA coordinator will let you know the date you can check in at the dorm. Please visit the designated dorm office to collect the keys.

Note that our dorms are located on the hills. Taking a taxi to the dorm office is the most efficient way while carry luggage.

You may ask the dorm staff if there are any supplies left by former students before buying new ones.

## STUDENT HANDBOOK

The Student Handbook is the best tool for your life in Taiwan. Nearly all the information you need is inside this book.

It is now turned online! Please find it through this link.





# UNIVERSITY WIFI & REGISTRATION

You will be given an account and password to access the university's wifi.

Note that the dorm area is not covered with wifi. You can buy a cable and a router if needed after check-in at the dorm.

You will need to complete registration within 1 week after arrival to receive a student ID card.

If there is any problem with your dorm room, please take a picture of it and report it to the dorm office and the International Office!



Coordinator from the Dorm Service Center Ms. Tai - rosatai@mail.nsysu.edu.tw

Coordinator from the Office of International Affairs Ms. Hana Ting - oia.exchange@mail.nsysu.edu.tw

# WHERE TO BUY MATTRESS & DAILY NECESSITIES?



Click for Campus Map



# Campus Tug Shops

### B1 of Wu-ling Village 2

Weekdays: 07:20AM - 11:00PM Saturday: 08:00AM - 13:00PM Sunday: 05:00PM - 10:00PM

### 1F of Dorm A, Tsui-heng Village

Weekdays: 07:30AM - 10:30PM Sunday: 11:00AM - 10:30PM

There is also another

Carrefour right

beside IKEA!

Click for Google Map



Carrefour

No. 356, Hedong Road, Sanmin District, Kaohsiung City (Love River Branch)

8:30AM-11PM

Click for Google Map



# IKEA

No. 1201, Zhonghua 5th Road, Qianzhen District, Kaohsiung City

10AM-10PM



Taxi and Uber are both common in Taiwan.

# TRANSPORTATION

### SUGGESTED ROUTE TO NSYSU

1) Taiwan Taoyuan International Airport (桃園國際機場) → Taiwan High-Speed Rail (台灣高鐵) exit at Zuoying Station 左營站 (Kaohsiung 高雄) → National Sun Yat-sen University (國立中山大學) by taxi

2) Kaohsiung International Airport (高雄小港機場) → National Sun Yat-sen University (國立中山大學) by taxi

For more info:



# TRANSPORTATION ON-CAMPUS

Campus Bus

Check the **Bus Schedule** 

# City Bus

No. 99 & Orange 1 & Orange 1C all go through our campus.

Download the app: Kaohsiung iBus or Bus+ for bus schedule.

### YouRike

Please refer to the <u>website</u> for rental and station info.

More Information



# OTHER TRANSPORTATION IN THE CITY

KHH Airport

**Kaohsiung Travel Website** 

Kaohsiung Metro (KRTC)

Website

Taiwan High Speed Rail (THSR)

Website

Taiwan Railways

Website

# TRANSPORTATION

### **DRIVER'S LICENSE**

An international driving license is required to drive in Taiwan.

Students from countries with reciprocal agreements with Taiwan can use their international driving license for up to 30 days after the arrival date. After 30 days, it is required by law to have a R.O.C. (Taiwan) International Driver License Permit or R.O.C. (Taiwan) Driver License if you wish to continue driving in Taiwan.

If your country does not have a reciprocal arrangement with Taiwan for international driving licenses, you will need to sit a written test and take a driver's examination. You can find more information here.

• You will need a driving license to rent & ride a scooter in Taiwan.

### **VEHICLE RENTAL**

Please search for a certified company for renting a scooter/car.

A clear contract should be signed by both sides. The company should present their validated certificate and you should be asked to show your international driver's license.

The rental company should purchase compulsory insurance for vehicles.

Renting scooter/car with an uncertified company will cause serious consequences and might be illegal.

### **PARKING ON-CAMPUS**

You should apply for a parking permit to park your scooter on the campus. The fee is 300NTD per year.

If you didn't park your vehicle in designated areas, it could be towed.

Please visit the Vehicle Management Committee for applying for the parking permit.





NSYSU Vehicle Management Committee 1F of Administration Building

NSYSU Parking Permit, Scooter Retrieve, Paying fine, borrowing & returning NSYSU bike, ...etc.

# WIRELESS NETWORK

The NSYSU campus is mostly covered by a wireless network named TANetRoaming.

For students who live in the dormitory, the university provides free internet with a limitation of 6GByte/day. If your usage exceeds the limitation, the internet will be locked for 7 days. Your internet will be automatically resumed on day 8.

Most of our dormitories are not covered by a wireless network, you can buy or bring a suitable cable for internet in the dorm.

Don't forget to bring an adapter for electrical appliances. The current in Taiwan is 110 volts.

# OPEN A BANK ACCOUNT IN TAIWAN

We recommend you open a bank account at the Post Office if you carry a big amount of cash or if you will receive a stipend or scholarship.

### Requirements:

- 1. Personal Seal
- 2. Passport
- 3. Taiwan ID No.
- 4. Student ID
- 5. One ID photo
- 6. Self-Certification Form (Individual)
- 7.1,000NTD



# SIM CARD

Please purchase a prepaid card from one of the mobile network carriers at the airport for quarantine use.

You can also purchase the sim card at the cellular company in the city.



### **POST OFFICE**

1F of the Student Center

Opening Hours: 8:30 AM-05:00 PM Weekdays Only Appointment is needed

The Taiwan Uniform ID number can be applied at the <u>National Immigration</u>
Agency (Division of Kaohsiung).

### Requirements:

- 1. Application Form
- 2. Passport
- 3. One copy of passport

# IMPORTANT NOTICES FOR COVID-19

It is still compulsory to wear a mask when going to public venues and attending classes.



# ARRIVAL

Please follow the latest announcement from the Taiwan <u>Centers for Disease Control</u> to prepare for your arrival.

# COVID-19 RT-PCR TEST REPORT

In response to the rapid spread of the Omicron variant, COVID-19 RT-PCR test reports required for inbound passengers must be issued within two days which is based on the specimen collection date.

# QUARANTINE SYSTEM FOR ENTRY

Travelers must use their mobile phones to log into the <u>Quarantine System for Entry</u>, fill out the health & quarantine declaration form in advance (only valid within 48hrs before boarding). They will also need to present the quarantine hotel reservation document to the quarantine declaration counter after landing. Please use your current mobile number to register and put the address of the quarantine hotel in Chinese(OIA will provide the info later). After landing, you will need to purchase a Taiwan sim card and change your contact number to the Taiwan number.



Quarantine System for Entry - P1

The date is stated in the order of year, month and day.



Quarantine System for Entry - P2 Purpose of coming to Taiwan: Study



- 1. Please be well-protected throughout the whole trip to avoid complications after your arrival. Taiwan still implements certain covid-19 preventive measures that are compulsory to follow.
- 2.Do not bring any prohibited items on the plane, especially meat products. Passengers who are caught bringing in meat products will be subject to a fine of NT\$200,000 (US\$6,621).
- 3. You will be tested upon arrival, and given COVID-19 rapid test kits for later use.
- 4. We strongly suggest you prepare some Euros/US dollars (100 bills for the currency exchange machine at the airport) for the taxi fare (NT\$2,660/car from Taoyuan to Kaohsiung), a sim card (around NT\$1,000 for 30-day use), and other expenses.
- 5. After arriving at the airport, purchase the sim card, have some food, and use the restroom before claiming your luggage. Once you come out to the meeting hall, you will need to go to the rental car counter directly, and it will be a non-stop 3-4 hours trip to Kaohsiung.
- 6. Stay in contact with Hana through the Facebook group.

# QUARANTINE

Individuals who violate quarantine regulations are subject to fines ranging from NT\$100,000 to NT\$1 million

# COVID-19 SALIVA & RAPID TESTS

The date of your arrival will be counted as Day 0 and you will take a deep-throat saliva test at the airport after landing. You are required to take a COVID-19 rapid test on the **7th** day before your quarantine is over.

# 3-DAY QUARANTINE + 4-DAY SELF-INITIATED EPIDEMIC PREVENTION

Students' quarantine hotels will be booked after we receive their flight itinerary. Students should stay in a quarantine hotel for 8 nights in total (quarantine counts from the next day of students' arrival).

Payment: pay by cash or credit card upon check-in (around NTD1500 per night) Food is included in the fee. If you don't like the food the hotel provides, you can order food delivery services (Ubereats, Foodpanda..etc).

Please read through the notices for home quarantine on the Quarantine System for Entry carefully and follow the regulations.

During the Self-initiated Epidemic Prevention, students should not go out unless necessary. A negative result from a rapid test taken within 2 days should be presented if they need to go out.

Students are not allowed to come to the campus before the Self-initiated Epidemic Prevention is over.

Please read through the latest announcement for the 3+4 quarantine measures carefully: <a href="https://www.cdc.gov.tw/En/Bulletin/Detail/rYB7LWBxxycgJznNucXoiw?typeid=158">https://www.cdc.gov.tw/En/Bulletin/Detail/rYB7LWBxxycgJznNucXoiw?typeid=158</a>

\*Above information is subject to change. Please follow the latest regulation announced by NSYSU and Central Epidemic Command Center (CECC).

# Q&A

# Do I need to bring masks or sanitizers?

It is compulsory to wear a mask under certain circumstances in Taiwan. It's easy to buy masks and sanitizers here. You can find them in convenience stores, marts, pharmacies, ...etc. If you are bringing masks from abroad, the amount should be under 250 pieces. If bringing more than 250 pieces, you will need to complete the <u>declaration</u> in advance.

# Should I be vaccinated before I go to Taiwan?

We strongly suggested all students to have at least 2 COVID-19 vaccinations 2 weeks before their arrival if their health condition allows. Some of the places in Taiwan requires a certificate of 3 doses of vaccination for entry.

# Can I complete the registration later if I'm still under quarantine?

Before your self-initiated epidemic prevention ends, do not arrange any meetings and appointments with people or enter the campus. The OIA coordinator will inform you of the deadline for registration.

# DAILY LIFE MANDARIN (MOST USEFUL 20 OF PHRASES)



漢語拼音 (Hàn Yǔ Pīn Yīn) 中文(Zh <b>ō</b> ng Wén)	英文翻譯 (Yīng Wén Fān Yì) English Equivalence
問候 / 招呼 (wèn hòu / zhāo hū)	Greetings / Regards
請/謝謝/你好/對不起/沒關係/再見 (qǐng/xiè xie/nǐ hǎo/duì bù qǐ/méi guān xi/zài jiàn)	Please/Thanks/Hello/Excuse me/ Never Mind/Good-Bye
不好意思/我不知道。 (bù hǎo yì sī / wǒ bù zhī dào)	To find it embarrassing to do, say something or addressing to someone politely / I don't know.
很高興認識你。 (hěn gāo xìng rèn shì nǐ)	(I am) pleased to meet you.
你的電話號碼是幾號? (nǐ de diàn huà hào mǎ shì jǐ hào?)	What is you phone number?
購物 (gòu wù)	Shopping / Purchasing
我要買這個。 (wǒ yào mǎi zhè ge)	I would like to buy/have this.
多少錢? (duō shǎo qián?)	How much (is it)?
我可以刷卡嗎? (wǒ kě yǐ shuā kǎ ma?)	May I pay by credit card?
可以便宜一點嗎? (kě yǐ pián yí yī diǎn ma?)	May I get a discount?
可以試試嗎? (kěyǐ shì shì ma?)	Can Itry it (on)?
請求 (qǐng qiú)	Making a Request
請等一下! (qǐng děng yí xià!)	Wait a minute, please!

# 你能幫我一個忙嗎? Would you please do me a favor? (nǐ néng bāng wǒ yí ge máng ma?) 請你幫幫我! I need some help, please! (qǐng nǐ bāng bāng wǒ!) 我不舒服,請送我到醫院。 I don't feel well, please take me to the hospital. (wǒ bù shū fú, qǐng sòng wǒ dào yī yuàn.) 快叫警察!/請幫我打110! Get the police quickly! / Call 110 (kuài jiào jǐng chá, qǐng bāng wǒ dǎ yī yī líng!) (emergency) for me please! 問路/買票 Asking for directions / (wèn lù / măi piào) **Purchasing Tickets** 請問,\_\_\_\_\_在哪兒? (qǐng wèn, \_\_\_\_ zài nǎ ēr?) May I please ask, where is the \_\_\_\_\_? 請問,\_\_\_\_\_怎麼走? May I please ask, how to get to the \_\_\_\_\_? (qǐng wèn, \_\_\_zěn me zǒu?) 我要買一張到\_\_\_\_\_的票。 I would like to buy one ticket to \_\_\_ (wǒ yào mǎi yì zhāng dào\_\_\_\_ de piào.) 我迷路了。 I have lostmy way. (wǒ mí lù le.) 詢問 Getting (xún wèn) Information 我們去\_\_\_\_\_,好嗎? (wǒ men qù\_\_\_\_, hǎo ma?) Let's go to the\_\_\_\_, Ok? 什麼時候去? When should we go/leave for\_\_\_? (shén me shí hòu qù?)



# NOTE Online translation tools are also your good helpers!

# Checklist Before & After Arrival

Apply for a visa
Travel insurance plan (in English)
Health Certificate (in English)
A valid International Driver's License (optional)
Adaptor for electrical appliances & cable for internet
Taiwan dollar for transportation & daily expenses upon arrival
A debit card for withdrawing cash from abroad
Activate overseas usage for your credit card
A PCR test result within 2 days before boarding the flight
Dormitory Check-in (optional)
Complete registration & collect your student card

# Safe flight & see you soon!

