Online Administration Fee

Payment Instructions

Office of International Affairs,
National Sun Yat-Sen University

Regulation

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According to "National Sun Yat-sen University Regulations Regarding Visiting Students (Inbound) Undertaking Studies in Taiwan" passed by 5th Administrative Meeting of Semester 1, School Year 2013 (Oct 30, 2013)

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Article 7: All Visiting Students (except for Exchange Students from partner universities) shall pay an administration fee of **NTD3,000(USD 100)** to NSYSU.

The fee is not refundable if the student fails to join the visiting program.
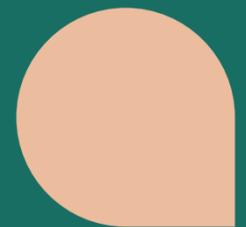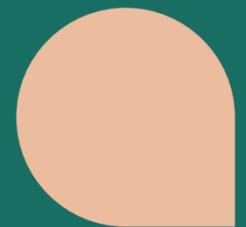
Online Payment Instructions

Please visit our Online Payment System via

https://payment.nsysu.edu.tw/olprs70/pay.asp

and follow the instructions below

1. Choose English Version

中文　**English**

Step1.請選擇收款單位及類別
Choose Department and Item

收款單位 Department	
收款款別---會計科目 Item---Account No	

確 定

2. Choose the Department as "Office of International Affairs"

3. Choose the Item as "Administration Fee --- **KL1401"

中文　English

Step1.Choose Department and Item	
Department	Office of International Affairs ▾
Item---Account No	▾
	Administration Fee---09KL1401

4. Fill in the information and submit.

Step2. Payment Information	
Payee:	Office of International Affairs；09KL1401
Purpose of Payment:	境外學生來校訪問行政費
Account Code:	09KL1401
Payer:	Full Name
*email: (The proof of payment will be sent via email. Please be sure to indicate your email in this column.)	(required)
Institution / Company of Payer	Home University
*Amount(ex: 1000):	100
*Type of Payment:	⦿Credit Card (VISA, MASTER and JCB)
*Currency:	⦿US Dollars(US$)
User memo:	0 chars, 200 chars left.)

submit

5. Read through the notice and check the details.

Payer's name payment information:

Please check your payment record, and we will proceed to the next step of procedures upon review and confirmation.
To obtain a refund after the credit card has been successfully authorized, please contact the organizer with your original card.

Payment Detail	
Pay Type	Office of International Affairs/Administration Fee
Total Amount	100 US Dollars
email	oia.exchange@mail.nsysu.edu.tw
	Submit Cancel

6. Enter your payment information and click "Purchase"

Payment Information

National SunYat-Sen University

70 Lienhai Rd., Kaohsiung 80424, Taiwan, R.O.C.

TEL:
886 - 7 - 5252000 # 2328

FAX:
886 - 7 - 5252320

http://www.nsysu.edu.tw/
email:atm2328@mail.nsysu.edu.tw

Acquiring Bank:HSBC

HSBC The world's local bank

You have purchased:

Order Number: 2381157896906557

Order Description:
Administration Fee

Total Amount = USD$ 100.00

We Accept: VISA MasterCard JCB

Please enter your payment information:

Card Number (e.g. :0000111122223333)	Expire Date Month	Year

[   ]   01 ▼ /   2020 ▼

This page is encrypted. All the information will be sent to your credit card issuing bank directly.

Purchase   Clear

Payment Confirmation

- The payment shall be reflected within 3 workdays.

- The receipt will be sent to the email address you left after the payment is received.

- For fee-paying exchange students and short-term visiting students, please upload the receipt to the application system before due date.