

Course Selection Instructions

For International Students Spring 2021



Course Selection Phases in Spring 2021

Preliminary Selection (II) 初選二	2021.02.04(09:00) - 2021.02.08(17:00)
Result Announcements 結果公佈	2021.02.09(14:00)
Add/Drop Course (I) 加退選一	2021.02.25(09:00) - 2021.02.26(17:00)
Result Announcements 結果公佈	2021.03.02(14:00)
Add/Drop Course (II) 加退選二	2021.03.03(09:00) - 2021.03.04(17:00)
Result Announcements 結果公佈	2021.03.05(14:00)
Exceptional Circumstances 異常處理	2021.03.08(09:00) - 2021.03.12(17:00)
Confirmation Course Record 課程確認	2021.03.08(09:00) - 2021.03.19(17:00)
Credit Fee Paying Period 學分費繳交 for fee-paying students 僅限自費生	2021.03.31 - 2021.04.12
Course Withdrawal 棄選	2021.05.07(09:00) - 2021.05.14 (17:00)

Searching for Courses

<http://selcrs.nsysu.edu.tw/>



英文介面
(English Version)

課程查詢

》當學期課程
》歷年課程
》當學期英語授課課程
》學程專區
》教學優良課程
》教學傑出及績優教師

選課須知與法規

》選課須知
》選課操作說明
》選課相關法規
》行事曆
》各節次上課時間表

學號及密碼查詢

》學號查詢

網路選課系統

選課系統登錄

帳號： 密碼： 驗證碼：

確認

• 本校生帳號：學號；外校生：身份證字號。
• 本校生選課密碼預設值：身分證末六碼；外校生：自行設定之密碼。
• 選課前，請務必先修改密碼，以免選課資料遭人竊改。
• 同階段選上機率相同，不需急於第一天選課。請查妥課號再選課，以加速選課作業時間。
• 點選左方選單「當學期課程」可查詢本學期開設課程及課號。
• 學生登錄選課系統前，請詳閱選課須知及選課操作說明。
• 本系統建議使用IE9瀏覽器操作。

系統公告

【訊息公告】
1.自102學年度第2學期起各大樓教室代碼異動，課表所列教室編號已配合更動，同學上課前，請確認相關教室位置，各大樓教室代碼及位置，請參考[本校校區地圖](#)

【注意事項】
(1)各階段選課結果公布於選課系統網頁。
(2)本校加選課程不採『先選先上』制，同階段完成加選課程之選上機率相同（依優先序配課），同

When using the system, you are advised to use [internet explorer](#) as browser.

Searching for Courses

<http://selcrs.nsysu.edu.tw/>



切换至中文介面

Course Inquiry

» Current course

» Non-current course

» Intl. exchange program

Regulations

» Notice of course selection

» Operating introduction

» Rules of Academic Affairs

» Calendar

» Course schedule

Student No. & PW

» Inquiry regarding student no.

» Inquiry regarding password

Inter-institutional
(only for degree students)

» Guidelines

» Course Network for
students from other schools
(for students who don't have
the account for the 3 semester

Course Selection System

Login

Account :

Password :

Validation Code : **3825**

- The account of NSYSU student is Student No. and Non-NSYSU student is National ID No.
- The preinstalled value of passwords for course selection before(including) the 2002 academic year: 00+the end 4 no. of the ID Cards.
- The preinstalled value of passwords for course selection after(including) the 2003 academic year: the end 6 no. of their ID Cards. The passwords of Non-NSYSU students are what they set by themselves.
- Password has to be changed before course selection, to avoid falsification of information.
- The probability of being offered a place on a selected course at each stage is the same. "First-come, first-serve" mechanism is not used on the system. There is no urgency to get on-line at the beginning of each stage. To avoid over loading the website, please check codes for all courses before the selection.
- Please read the Notice and Operating Introduction of course selection before login.
- Advised to use the IE9 Browser.

System announcement

Summer Courses of 2015 Academic Year Course Selection Schedule

Summer Courses : 105.06.06(09:00)~105.07.06(17:00)
Result Announcements : 105.07.06(09:00)
Payment deadline of Credit Fees for Summer Courses : 105.06.25(09:00)~105.07.08(15:30)

select specific department or college

The screenshot shows a search interface for courses. At the top, there are dropdown menus for 'Course Semester' (109-2nd), 'Dept./Faculty' (with options 'Grade', 'Class', 'Group'), 'Course Time', 'Instructor' (with '(Search part)' placeholder), 'Course Name' (with '(Search part)' placeholder), and 'Course Code' (with 'Not full yet course' placeholder). A checkbox for 'Course taught in English' is checked. Below the search bar are 'Search' and 'Clear' buttons. The main area displays a grid of course results, each with a small thumbnail image and the text '中山' (Sun Yat-sen) repeated multiple times.

Course Semester: 109-2nd

Dept./Faculty:

Course Time:

Instructor: (Search part)

Course Name: (Search part)

Course Code: Not full yet course

Course taught in English

Search Clear

Remove the tick if you are searching **sport courses** or **courses taught in Chinese**

Notice:

Courses from the College of Management :

Click the Dept./Faculty, roll down to *B400, College of Management (All)

IB & GHRM courses (course code IB501-IB614 / GHRM505-GHRM652) are mainly opened for degree students and will open to exchange students until Exceptional Circumstances.

*Course Semester 109-2nd

Dept. /Faculty B102 * DEPARTMENT OF FOREIGN LANGUAGES AND LITERATURE

Grade ▾ Class ▾ Group ▾ Course Tip ▾

Instructor (Search part)

Course Name (Search part) Course taught in English

Course Code Not full yet course

Date Day ▾ Time for the course ▾

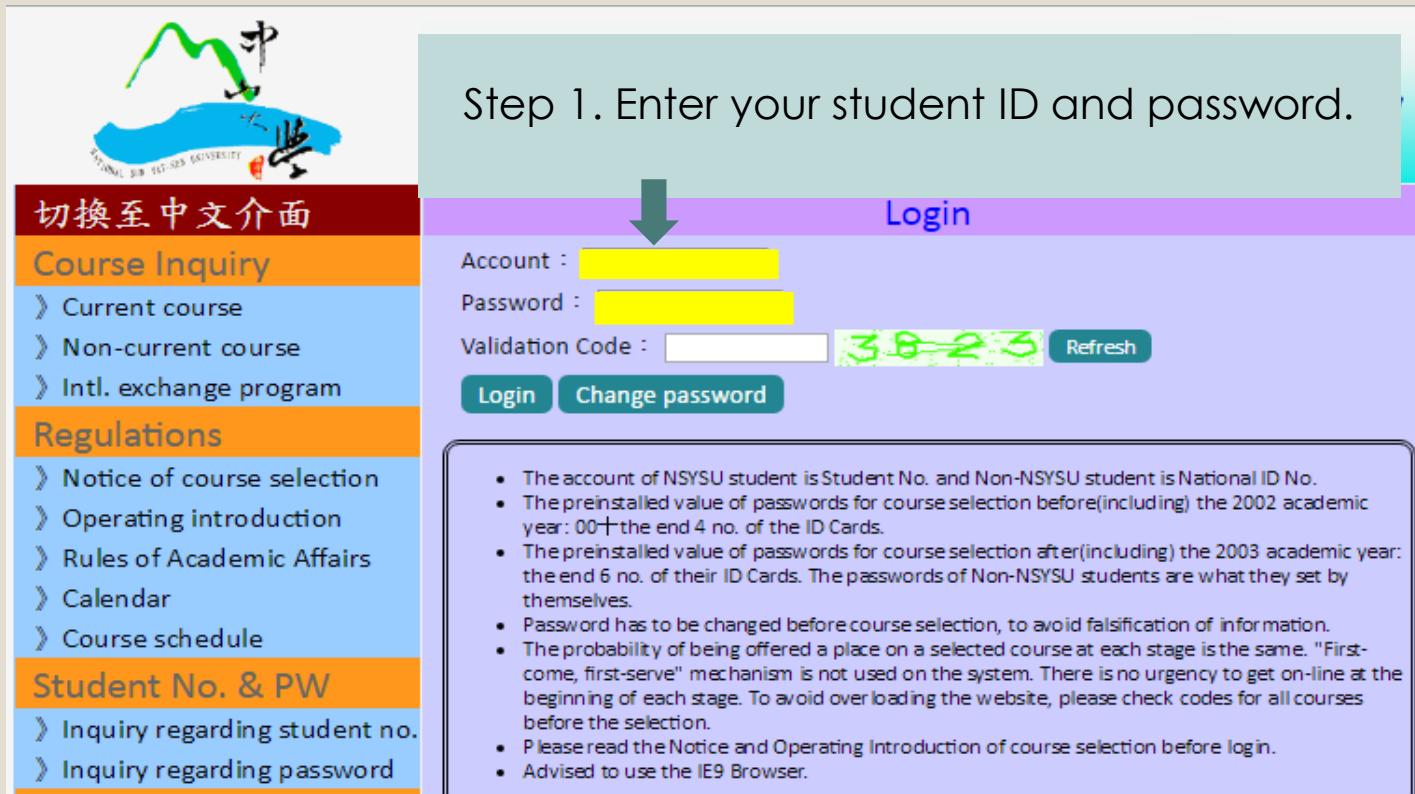
Click the subject for
outline

567 means 13:10 to 16:00
Click "Time" for timetable to
check the exact time of classes.

Timetable

節次	時間	一	二	三	四	五	六	日
A	7:00-7:50							
1	8:10-9:00							
2	9:10-10:00							
3	10:10-11:00							
4	11:10-12:00							
B	12:10-13:00							
5	13:10-14:00							
6	14:10-15:00							
7	15:10-16:00							
8	16:10-17:00			導師 時間				
9	17:10-18:00							
C	18:20-19:10							
D	19:15-20:05							
E	20:10-21:00							
F	21:05-21:55							

How to Select Courses in Preliminary Selection / Add & Drop



Step 1. Enter your student ID and password.

Account :

Password :

Validation Code : 

- The account of NSYSU student is Student No. and Non-NSYSU student is National ID No.
- The preinstalled value of passwords for course selection before(including) the 2002 academic year: 00+the end 4 no. of the ID Cards.
- The preinstalled value of passwords for course selection after(including) the 2003 academic year: the end 6 no. of their ID Cards. The passwords of Non-NSYSU students are what they set by themselves.
- Password has to be changed before course selection, to avoid falsification of information.
- The probability of being offered a place on a selected course at each stage is the same. "First-come, first-serve" mechanism is not used on the system. There is no urgency to get on-line at the beginning of each stage. To avoid over loading the website, please check codes for all courses before the selection.
- Please read the Notice and Operating Introduction of course selection before login.
- Advised to use the IE9 Browser.

Initial selection II

[Inquiry regarding course selection result]

[Related information on course selection]

[教學意見即時回饋系統]

[Personal tool box]

[Exit course selection system]

After the announcement of the course selection result, checking the Internet is required. From the 2003 academic year
After the announcement of the course selection result, checking the Internet is required.

2) After the course selection, "confirmation on the Internet" has to be carried out for course selection record. Written confirmation is
cancelled; without making a confirmation by Internet, the record will be kept based on the information of Academic Affairs.

Step 2. Click here to select courses

Questions related to course selection can be sent to related e-mail addresses before
the deadline.

★ The question will receive a reply within two working days.



Do check the co

Information on course selection

- When accessing the Internet after the results of course selections are announced; the "personal tool box" should be kept. Check that the e-mail address is correct, in order to receive the course selection result.
- Course selection is invalid if registration has not been made on the Internet, even when there's approval from a teacher.
- After selecting the course, the "registration of course selection" will appear in the personal course selection list. It does not mean that the course has been selected. The result of course selection is definitely a final announcement.
- Check the course(s) that is/are not accessed in the system and decide whether the course should be selected or not. For a course that has been exempted or previously taken and passed or does not need; dropping the course can be considered.
- Any extra courses for selection or exemption?
- Has "failure of course selection" been handled in this step?
- Course is not selected in the first step of "course selection or drop"; if this course has to be taken, course selection has to be remade.
- Course is not selected in the first step of "course selection or drop"; if this course does not need to be taken, course exemption has to be made.
- Re-check the record of course selection! After the deadline, no selection or exemption can be made.
- After "course selection or drop", no official related record will be issued. Checking the Internet and confirming personal course selection record is required.

After the announcement of the course selection result, checking the Internet is required. From the 2003 academic year
 After the announcement of the course selection result, checking the Internet is required.
 After course selection, "confirmation on the Internet" has to be carried out for course selection record. Written confirmation is cancelled; without making a confirmation by Internet,

Step 3. Click browse and click the course code to add the course or key in the course code directly

Step 4. Give priority number (can't be overlapped numbers)

[Add/drop courses menu]

Column	Add/drop	Course code	Priority number
1	Add	GEEN003 Browse	1 th
2	Add	GEHN003a Browse	2 th
3	Add	GEEN114C Browse	3 th
4		Browse	th
5		Browse	th
6		Browse	th
7		Browse	th
8		Browse	th
9		Browse	th
10		Browse	th
11		Browse	th
12		Browse	th
13		Browse	
14		Browse	
15		Browse	

Save **Submit**

Step 5. Make sure every course code and priority number are correct, and click "submit"

When dropping courses, it's the same procedure but without giving priority numbers.

Initial selection II

[Inquiry regarding course selection result]

[Related information on course selection]

[教學意見即時回饋系統]

[Personal tool box]

[Exit course selection system]

After the announcement of the course selection result, checking the Internet is required. From the 2003 academic year

After the announcement of the course selection result, checking the Internet is required.

(2) After the course selection, "confirmation on the Internet" has to be carried out for course selection record. Written confirmation is cancelled; without making a confirmation by Internet, the record will be kept based on the information of Academic Affairs.

Step 6. Don't forget to check the result the next day. **Course to be added** means successfully added.

	BIOLOGICAL SCIENCES							Required	陳顯榮	理0011	234			
Y	DEPARTMENT OF BIOLOGICAL SCIENCES	BIOS361	2	PLANT TAXONOMY		3	semester	Selected	劉和義	理0014				234
Y		GEAE2603	0	EVOLUTIONARY ECOLOGY		2	semester	Required	張學文	理1005	67			
Course to be added		GEEN003	0	GENERAL ENGLISH: BASIC	1	0	semester	Required	姚惠芬	F2018	234			
Course to be added		GEEN003A	0	GENERAL ENGLISH: BASIC	2	0	semester	Required	姚惠芬	文103	567			

Check the Result

Add/drop period
Phase I

[Inquiry regarding
course selection
result]

[Related information
on course selection]

[教學意見即時回饋系統]

[Personal tool box]

[Exit course selection
system]

After the announcement of the course selection result, checking the Internet is required. From the 2003 academic year
After the announcement of the course selection result, checking the Internet is required.

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Questions related to course selection can be sent to related e-mail addresses
before the deadline.

★★ The question will receive a reply within two working days.

Do chec



Information on course selection

- When accessing the Internet after the results of course selections are announced; the "personal tool box" should be kept. Check that the e-mail address is correct, in order to receive the course selection result.
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- Course is not selected in the first step of "course selection or drop"; if this course has to be taken, course selection has to be remade.
- Course is not selected in the first step of "course selection or drop"; if this course does not need to be taken, course exemption has to be

The Result of Your Course Selection

Not available for course add/drop

[Inquiry regarding course selection result]

[Related information on course selection]

[Personal tool box]

[Exit course selection system]

After the announcement of the course selection result, checking the Internet is required. From the 2003 academic year
 After the announcement of the course selection result, checking the Internet is required.
 (2) After the course selection, "confirmation on the Internet" has to be carried out for course selection record. Written confirmation is cancelled; without making a confirmation by Internet, the record will be kept based on the information of Academic Affairs.

Course Selection List for 1st semester of Academic Year 2017													
Course selection result	Dept./Faculty	Course code	Grade	Course internal code	Course title	Point/ Priority	Stage	Credit(s)	Full-year/ Semester	Required/ Selected	Course instructor	Classroom	Remarks
* * Selected Course * *													
Selected	DEPARTMENT OF BUSINESS MANAGEMENT	BM360	3	B4011118	INTERNATIONAL BUSINESS AND STRATEGIC MANAGEMENT	3	22	3	Semester	Selected	何毅文	管CM 2025	
Selected	INSTITUTE OF HUMAN RESOURCE MANAGEMENT	HRM502	1	M4056204	ORGANIZATIONAL BEHAVIOR								
Selected	INSTITUTE OF POLITICAL SCIENCE	IPS510	1	M6026130	TOPICA IN POLITICAL THEORY								
Selected	INSTITUTE OF PUBLIC AFFAIRS MANAGEMENT	PAM534	2	M4046273	SUSTAINABLE DEVELOPMENT AND GREEN MANAGEMENT	4	22	3	Semester	Selected	張瓊婷	管CM 1020	
Selected	DEPARTMENT OF POLITICAL ECONOMY	PE422	3	B6060027	SOCIAL MARKETING	1	22	3	Semester	Selected	李予綱	社SS 1006	

Courses selected : 15 credit(s) (Contact hours : 15 hours) Date : 2017/09/08 15:42:27

Wrong information during period of course selection

Failure	公事碩	PAM534	2	SUSTAINABLE DEVELOPMENT AND GREEN MANAGEMENT	22	3	Semester	Selected	張瓊婷	管CM 1020	所選課號PAM534志願別5重複 ! The priority number of 5 for course PAM534 has been used twice !
Failure	人管碩	HRM503	1	HUMAN RESOURCE MANAGEMENT	22	3	Semester	Required	趙必孝	管CM 4112	課號不存在於選課單上 The Course is not in the course selection list

Academic schedule

	Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
A	7:00~7:50							
1	8:10~9:00							
2	9:10~10:00							

Important Notice! 重要提醒!

You are strongly suggested to attend all the possible courses for the first couple of weeks no matter they are selected or not. If you are sure to add them in Exceptional Circumstances, ask for professors' approval to stay in the class in advance.

Choosing courses from different levels is allowed starting from **add/drop period**. **Bachelor** students can select **Master** level courses. **Master** students can select **Bachelor** and **Doctoral** level courses.

Sports courses are bachelor level courses.



How to add/drop courses in
EXCEPTIONAL CIRCUMSTANCES

How to Apply Exceptional Add&Drop

Not available for course add/drop

[Inquiry regarding course selection result]

[Related information on course selection]

[Personal tool box]

[Exit course selection system]

After the announcement of the course selection result, checking the Internet is required. From the 2003 academic year

After the announcement of the course selection result, checking the Internet is required.

(2) After the course selection, "confirmation on the Internet" has to be carried out for course selection record. Written confirmation is
needed; without making a confirmation by Internet, the record will be kept based on
the information of Academic Affairs.



1. Click "Related information on course selection"

Student ID :

Name :

- Print out the "Credit Overload Application Form"(only for students of NSYSU)
- Print out the "Course Withdrawal Form"
- **Print out the "Application for Exceptional Circumstances in Course Selection"(only for students of NSYSU)**
- Print out the "Application for Interscholastic Course Selection" (only for students from other schools)
- Print out the "Application for Interscholastic Course Selection" (only for students from other schools)
- Print out the "Payment Form"(Turn Pop-up Blocker off needed !) ★See Manual



2. Click print out the "Application for exceptional circumstances in course selection"

[Return]

To add the courses which were not selected
in previous phases

To add the courses which were not on your course list (exceptional add/drop period)

Not available for course add/drop [\[Inquiry regarding course selection result\]](#) [\[Related information on course selection\]](#) [\[Personal tool box\]](#) [\[Exit course selection system\]](#)

After the announcement of the course selection result, checking the Internet is required. From the 2003 academic year
After the announcement of the course selection result, checking the Internet is required.
(2) After the course selection, "confirmation on the Internet" has to be carried out for course selection record. Written confirmation is cancelled; without making a confirmation by Internet, the record will be kept based on the information of Academic Affairs.

<input type="checkbox"/>	<input type="checkbox" value="Selected"/>	BM207	LEGAL ENVIRONMENT OF BUSINESS(I)	2	李清潭	
<input type="checkbox"/>	<input type="checkbox" value="Selected"/>	BM218A	JAPANESE FOR BUSINESS (I)	3	森國松江	
<input type="checkbox"/>	<input type="checkbox" value="Selected"/>	BM302	MANAGERIAL ACCOUNTING	3	黃北豪	
<input type="checkbox"/>	<input type="checkbox" value="Selected"/>	BM303A	MANAGEMENT INFORMATION SYSTEM	3	郭倉義	
<input type="checkbox"/>	<input type="checkbox" value="Selected"/>	BM342	INNOVATION AND IMPLEMENTATION	3	王致遠	
<input type="checkbox"/>	<input type="checkbox" value="Selected"/>	GEAI1545	SPOKEN ENGLISH ACADEMIC COMMUNICATION COMPETENCY	3	葉愛霞	

1. Select Add 2. Key in the Course Code

Not above the courses Add/Drop: Add Course Code1: BM316 Reason for Application:
[Specialty courses] Add mandatory courses that are not automatically selected
Add/Drop: Course Code2: Reason for Application:

4. Submit

[\[Back\]](#)

To drop the courses which were selected (exceptional add/drop period)

Not available for course add/drop [Inquiry regarding course selection result] [Related information on course selection] [Personal tool box] [Exit course selection system]

After the announcement of the course selection result, checking the Internet is required. From the 2003 academic year
After the announcement of the course selection result, checking the Internet is required.
(2) After the course selection, "confirmation on the Internet" has to be carried out for course selection record. Written confirmation is cancelled; without making a confirmation by Internet, the record will be kept based on the information of Academic Affairs.

1. Click on the course you would like to drop

2. Select Drop

3. Select the reason

4. Submit

		Course Code	Course Name	Section	Teacher	Drop Status	Action
<input type="checkbox"/>	BM302	MANAGERIAL ACCOUNTING	3	黃北豪	【Specialty Courses】 Drop courses that approved credit waiver or repeated courses.	<input checked="" type="checkbox"/>	<input type="button" value="Drop"/>
<input type="checkbox"/>	BM303A	MANAGEMENT INFORMATION SYSTEM	3	郭倉義		<input type="checkbox"/>	<input type="button" value="Drop"/>
<input type="checkbox"/>	BM342	INNOVATION AND IMPLEMENTATION	3	王致遠		<input type="checkbox"/>	<input type="button" value="Drop"/>
<input type="checkbox"/>	GEAI1545	SPOKEN ENGLISH ACADEMIC COMMUNICATION COMPETENCY	3	葉雯霞		<input type="checkbox"/>	<input type="button" value="Drop"/>
<input type="checkbox"/>	GEPE211A	SPORT & HEALTH: BASIC MAT SCIENCE	1	許秀桃		<input type="checkbox"/>	<input type="button" value="Drop"/>

Not above the courses

Add/Drop: Course Code1: Reason for Application:

Add/Drop: Course Code2: Reason for Application:

Submit Cancel

[Back]

Print Out the Exceptional Form

Add/drop period [Inquiry regarding course selection result] [Related information on course selection] [教學意見即時回饋系統] [Personal tool box] [Exit course selection system]

After the announcement of the course selection result, checking the Internet is required. From the 2003 academic year after the announcement of the course selection result, checking the Internet is required.
2) After the course selection, "confirmation on the Internet" has to be carried out for course selection record. Written confirmation is cancelled; without making a confirmation by Internet, the record will be kept based on the information of Academic Affairs.

報表列印

國立中山大學一佰學年度第一學期【選課紀錄異常處理申請表】

【學生資料】

姓名： 學號： 
ID04000019

系級： 管理學院 1年級 電話：
雙主修： (無) 輔系： (無)
學程： (無)

【目前選課資料】

註記	課號	系所別	科目名稱	授課教師	學分	總修人數	限修人數	未選上原因
未選上	M4611002	國際經營學程	管理經濟學	安大衛	3	20	50	
未選上	M6022004	政治碩	國際正義與人權	安兆驥	3	1	50	

Print out the form



Exceptional add/drop course form page 1 of 3

Sign and get the signatures from the course professor and your department.

【Application for Exceptional Circumstance in Course Selection】

【Student Info.】

Student Name:

Student ID:



Telephone:

Department/Grade:

Subsidiary
Degree (if
applicable):
(None)

Double Major (if
applicable):
(None)

Type of Degree: (None)

【Current Course Selection Status】

Course Selection Result	Course Code	Dept.	Course Title	Course Instructor	Credit	No. of Students Selected	Maximum No. of Enrollment Allowed	Reason for Unsuccessful Course Selection
non-Selected	CM496	B40A	<u>ORGANIZATION</u> <u>THEORY AND</u> <u>MANAGEMENT</u>	林帆	3	19	50	Invalid selection due to schedule conflict: please change your selection at other stages
non-Selected	GEPE216	AC6H	<u>SPORT & HEALTH:</u> <u>BASIC VOLLEY BALL</u>	蔡宗晏	1	50	50	The course is full

【Intended Add and Drop Courses】

Add / Drop Course	Course Code	Course Internal Code	Course Title	Reason	Credit	Course Instructor (signature)	Barcode
Add	DFLL303	B1025530	ENGLISH WRITING	A5	2	(陳福仁)	Professor's Signature

Exceptional Add/Drop Course Form page 2 of 3

- B. For general education courses, applicants who meet any of the following requirements excluding point (B5) can submit their applications at the Center for General Education with the approved sticker, only available for Liberal Arts courses, Inter-college courses (Liberal arts, Management, Social sciences) and Servers Learning courses, and signature of course instructor and required information (required files are listed in the stamp zone at the application form); unqualified applicants (i.e those who obtained instructor 's signature only) will be rejected and returned to their departmental offices.
- B1. If a selected course has been suspended, students are allowed to select other general education courses that are approved by the course instructors.
- B2. Drop general education courses that approved credit waiver or repeated courses.
- B3. Failed to obtain any general education courses (excluding Chinese Language and English Language Courses).
- B4. Credits on the added general education courses have impact on graduation or any other reasons (please provide a detailed explanation report).
- B5. Unsuccessful applicants of Chinese language or English language courses, please submit applications to the Chinese Language department and Foreign Languages Department (application forms with course instructor's signature only will not be accepted).

Signature of the Applicant Student: 

Your Signature

- Signature forgery will result in consequence stated in the NSYSU Regulations for Student Conduct and Discipline.
- If timetable clashes occur, courses involved will be considered void. (Rules 11 in NSYSU regulations)

Get a stamp from Your Department's head

Signature of Department Head of the Student, or Faculty mentor: 

Signature of Center for General Education(Basic and General Education courses): _____

- 4th year of undergraduate students should hand in Graduated Qualification Examination Form and Academic Schedule of this semester.

*** If the courses are open by the Center for General Education, you will need to print out the form separately, get the teacher's signature and sticker, and submit the form to GE office directly.**

Exceptional Add/Drop Course Form page 2 of 2

25/09/2018

國立中山大學選課紀錄異常處理申請表

- 1st to 3rd year of undergraduate students should hand in Transcript for all semesters and Academic Schedule of this semester.

Signature of Department of Chinese Language (Chinese Language courses): _____

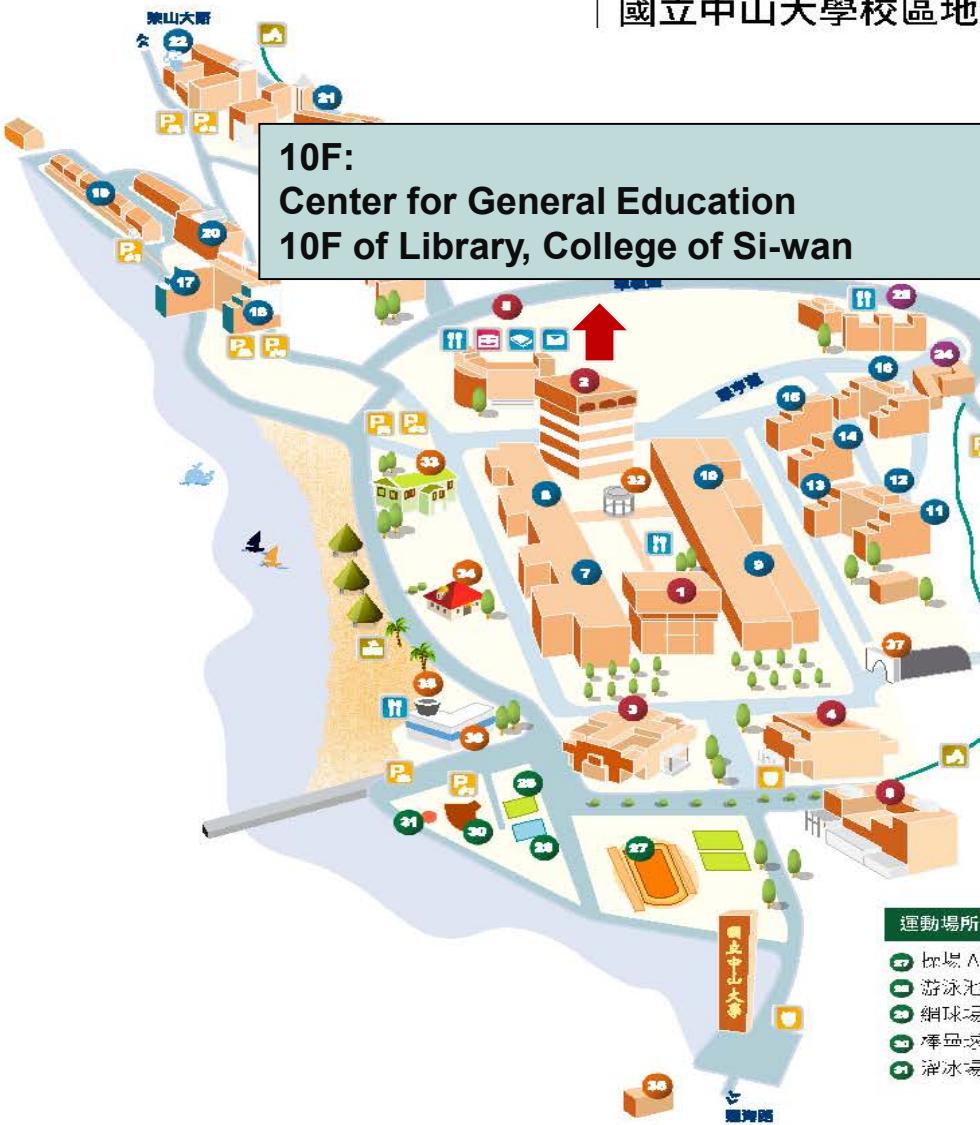
Signature of Department of Foreign Language (English Language courses): _____

**For courses from departments of
Chinese Literature or Foreign Language and Literature,
you will also need the stamp from the departments.**

1. Applications for specialty courses should be submitted to the Curriculum Division and applications for basic and general education courses should be submitted to the Center for General Education before the deadline listed in the Course Selection Guidelines.

2. Applications for alteration of course selection is processed by the "course code" written in form. Once the final announcement is made, no application for alteration will be accepted. Please pay attention when filling in the form.
3. Signature forgery will result in consequence stated in the NSYSU Regulations for Student Conduct and Discipline.
4. Process: Fill and print out the form → Sign by the applicant student → Sign by the course instructor → Sign by the department head of the student or faculty mentor → Submit to the Curriculum Division(if apply for specialty courses) and to the Center for General Education (if apply for basic and general education courses).

Location of General Education Office (Building No. 2)



國立中山大學校區地圖 National Sun Yat-sen University Campus Map

804 高雄市鼓山區海光路70號 / 804 No.70, Lien hai Road, Gushan District, Kaohsiung, Taiwan

行政單位 Administrative Division

- 1 行政大樓 Administration Building (行AD)
- 2 信息大樓 Info-Library Building (圖IL)
- 3 逸仙館 Sun Yat-sen Hall
- 4 體育館 Gymnasium (體CM)
- 5 學生活動中心 Student Center
- 6 國際研究大樓 International Building (國IR)

教學單位 Academic Division

- 7 社會科學院 College of Social Sciences (社SS)
- 8 管理學院 College of Management (管CM)
- 9 球學院 College of Sciences (理SC)
- 10 工學院 College of Engineering (工EN)
- 11 生科館 Building of Biological Sciences (生BI)
- 12 物理館 Building of Physics (理PH)
- 13 化學館 Building of Chemistry (理CH)
- 14 藥材大樓 Building of Materials (工MS)
- 15 球工大樓 Building of Engineering (工EV)
- 16 電資大樓 Building of Electrical Engineering (工EC)
- 17 綜合大樓 General Building (通GL)
- 18 海工館 Building of Marine Environment and Engineering (海ME)
- 19 海洋科學學院 College of Marine Sciences (海 MA)
- 20 海洋資源館 Building of Marine Resources (海 MB)
- 21 美術大樓 Fine Arts Building (文FA)
- 22 文學院 College of Liberal Arts (文LA)

宿舍 Dormitory

- 23 職員宿舍 Faculty & Staff Dormitory
- 24 女生宿舍 - H/L 棟 Female Dorm - Building F & L
- 25 男生宿舍 翠亨 Male Dorm - Tsui-heng Villa
- 26 男生宿舍 武陵 Male Dorm - Wu-ling Villa

運動場所 Sports Facility

- 27 球場 Athletic Field
- 28 游泳池 Swimming Pool
- 29 网球場 Tennis Court
- 30 棒球場 Baseball Field
- 31 溜冰場 Skating Rink

景觀及其他設施 Landscape and Other Facilities

- 32 爭父及蔣公銅像 Statue of Dr. Sun Yat-sen and Chiang Kai Shek
- 33 蔣公行館 Chiang Kai Shek Memorial Villa
- 34 幼稚園 Kindergarten
- 35 西子灣沙灘會館 Sunset Beach Resort
- 36 周人觀藝術銅雕 Artistic Bronze of Zhou En Lai
- 37 隧道口 Entrance of Tunnel
- 38 西子樓 Sizih Building (Alumni Service Center)

Important Notice! 重要提醒!

[Regular Courses]

After collecting the stamps/signatures, please hand in the form to the **Curriculum Division, Office of Academic Affairs** (6F, Administration Building).

[General Education Courses]

You will need to print out the form separately and submit it to the **Center of General Education office** (10F, Library Building) directly.

Late submission will NOT be accepted!

Important Notice! 重要提醒!

CONFIRM your FINAL course selection result after Exceptional Circumstances.

1. Confirm with your home university if they acknowledge all the credits.
2. Confirm there are no overlapped courses.
3. Press the [course confirmation button](#) if everything is correct.

No changes can be made after the final confirmation, except for course withdrawal in the withdrawal period.

Important Notice! 重要提醒!

Not available for course add/drop

[Inquiry regarding course selection result]

[Related information on course selection]

[Personal tool box]

[Exit course selection system]

After the announcement of the course selection result, checking the Internet is required. From the 2003 academic year
After the announcement of the course selection result, checking the Internet is required.

(2) After the course selection, "confirmation on the Internet" has to be carried out for course selection record. Written confirmation is cancelled; without making a confirmation by Internet, the record will be kept based on the information of Academic Affairs.

* Do NOT press the button if you haven't completed the course selection. No changes could be made after pressing the button.

* After pressing the confirmation button, please send Hana the screenshot of the confirmed page.

Student ID : Name : Dept./faculty : DEPARTMENT OF BUSINESS MANAGEMENT Grade : 3

Confirmation : Not yet Course Records Confirm print

Course Selection List for 1st semester of Academic Year 2018

Course selection result	Dept./Faculty	Course code	Grade	Course internal code	Course title	Point/ Priority	Stage	Credit(s)	Full-year/ Semester	Required/ Selected	Course instructor	Classroom	Remark
* * Selected Course * *													
Selected	DEPARTMENT OF BUSINESS MANAGEMENT	BM341	4	B4011504	INTEGRATED MARKETING COMMUNICATION	2	22	3	Semester	Selected	張純端	管CM 4112	
Selected	DEPARTMENT OF BUSINESS MANAGEMENT	BM360	3	B4011118	INTERNATIONAL BUSINESS AND STRATEGIC MANAGEMENT	1	22	3	Semester	Selected	何薇文	管CM 3035	
Selected	COLLEGE OF MANAGEMENT	CM498	0	B40A0013	CROSS-CULTURE MANAGEMENT	4	22	3	Semester	Selected	張姍燕	管CM 4036	
Selected	INSTITUTE OF PUBLIC AFFAIRS MANAGEMENT	PAM534	2	M4046273	SUSTAINABLE DEVELOPMENT AND GREEN MANAGEMENT	5	31	3	Semester	Selected	張瓊婷	管CM 3017	
Selected	DEPARTMENT OF POLITICAL ECONOMY	PE422	3	B6060027	SOCIAL MARKETING	3	22	3	Semester	Selected	李予綱	社SS 1004	

Courses selected : 15 credit(s) (Contact hours : 15 hours) Date : 2018/09/25 13:16:07

Academic schedule

Here is Time and Period of Course

***The courses show from the classes begin date.

Course selected Course to be

[<](#) [>](#) [today](#)

[month](#) [week](#) [day](#) [list](#)

Sep 23 – 29, 2018

Sun 9/23

Mon 9/24

Tue 9/25

Wed 9/26

Thu 9/27

Fri 9/28

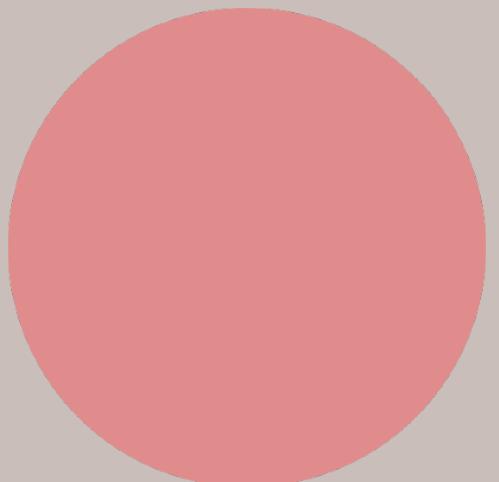
Sat 9/29

You are advised to use [internet explorer](#) as browser when pressing the button.

If you didn't successfully press the button in time, it means that your courses will remain as it is. No further changes can be made except for withdrawal.



How to apply
WITHDRAWAL



How to Apply Withdrawal

selcrs.nsysu.edu.tw/menu4/Studcheck.asp

Not available for course add/drop [Inquiry regarding course selection result] [Related information on course selection] [Personal tool box] [Exit course selection system]

After the announcement of the course selection result, checking the Internet is required. From the 2003 academic year
After the announcement of the course selection result, checking the Internet is required.
(2) After the course selection, "confirmation on the Internet" has to be carried out for course selection record. Written confirmation is cancelled; without making a confirmation by Internet, the record will be kept based on the information of Academic Affairs.

↑

Student No. Name : [Return]

• Print out the "Application for Extra Credits"(only for students of NSYSU)
• Print out the "Withdrawal form"(only for students of NSYSU) **→**
• Print out the "Application for Abnormal Record of Course Selection"(only for students of NSYSU)
• Print out the "Application for Interscholastic Course Selection" (only for students from other schools)
• Print out the "Application for Interscholastic Course Selection" (only for students from other schools)
• Print out the "Payment Form"(turn Pop-up Blocker off needed)

Course Withdrawal - Step 1

Choose the courses you would like to withdraw



Select	Course Code	Course Title	Credit(s)	Course Instructor	Withdrawal Date
<input checked="" type="checkbox"/>	BM110	CALCULUS(I)	3	歐神謙	2016/12/23
<input checked="" type="checkbox"/>	BM201	STATISTICS(I)	3	林峰立	2016/12/23
<input type="checkbox"/>	BM207	LEGAL ENVIRONMENT OF BUSINESS(I)	2	李清潭	2016/12/23
<input type="checkbox"/>	BM217	EXERCISE FOR STATISTICS(I)	1	林峰立	2016/12/23
<input type="checkbox"/>	BM218A	JAPANESE FOR BUSINESS (I)	3	森國松江	2016/12/23
<input type="checkbox"/>	BM302	MANAGERIAL ACCOUNTING	3	黃北豪	2016/12/23
<input type="checkbox"/>	BM303A	MANAGEMENT INFORMATION SYSTEM	3	郭倉義	2016/12/23
<input type="checkbox"/>	BM342	INNOVATION AND IMPLEMENTATION	3	王致遠	2016/12/23
<input type="checkbox"/>	GEAI1545	SPOKEN ENGLISH ACADEMIC COMMUNICATION COMPETENCY	3	葉雯霞	2016/12/23
<input type="checkbox"/>	GEPE211A	SPORT & HEALTH: BASIC MAT SCIENCE	1	許秀桃	2016/12/23

Submit [\[Return\]](#)

Course Withdrawal - Step 2

Not available for course add/drop

[Inquiry regarding course selection result]

[Related information on course selection]

[Personal tool box]

[Exit course selection system]

After the announcement of the course selection result, checking the Internet is required. From the 2003 academic year

After the announcement of the course selection result, checking the Internet is required.

(2) After the course selection, "confirmation on the Internet" has to be carried out for course selection record. Written confirmation is cancelled; without making a confirmation by Internet, the record will be kept based on the information of Academic Affairs.



Print [列印](#) [說明](#) [回上頁](#)

國立中山大學—百零四學年度第一學期【棄選單】

一、棄選相關規定：

- (一)、修習校際選課及遠距教學課程者，不得辦理棄選。
- (二)、大學部學生辦理棄選後，仍應維持學期應修學分之下限。
- (三)、棄選科目至多二科，在成績單上留有紀錄，學分費不退還。

二、繳交時間：5月11日（一）至5月15日（五），每日上午九時至下午五時，逾期恕不收件。

三、繳交地點：教務處課務組（行政大樓6006室）

四、棄選公佈：繳交日起三個工作日後，可於選課系統（登入帳號密碼）選課結果查詢；屆時倘對公佈資料有疑義，請於5月21日（五）前至教務處課務組查詢，逾期以選課系統內
所有資料為準。

【棄選學生資料】

※本學期修習學分數：

棄選註記	系所別	課號	科目名稱	學分	學年	期	必選修	授課教師
	資工系	CSE131	程式設計（一）	3		期	必	蔣依吾
	財管系	FM414	個人理財規劃	3		期	選	蔡佳芬
V	博雅向度五	GEAE2306	性與人生	2		期	必	徐芝敏
	運動健康(必)	GEPE211B	運動與健康：初級墊上核心	1		期	必	李佳倫
	服務學習	GESL203	服務學習（三）：史蹟尋覓	1		期	必	江政寬
	資管系	MIS201	統計學（一）	3		期	必	張德民
	資管系	MIS203	資料結構	3		期	必	李偉柏
	資管系	MIS235	企業英文與溝通	3		期	選	范瑞珠
	資管系	MIS331	WEB 程式設計	3		期	必	林怡伶

Course Withdrawal - Step 3

【Student Info.】

Name :

Student ID : -----

Department/Grade : DEPARTMENT OF BUSINESS MANAGEMENT 3

Telephone :

※Total no. of semester credits : 25 credit(s)

Note for Course Withdrawal	Dept.	Course Code	Course Title	Credit (s)	full-year/semester	Required/selected	Course Instructor
V	B401	BM110	CALCULUS(I)	3	Semester	Required	歐神護
V	B401	BM201	STATISTICS(I)	3	Semester	Required	林峰立
	B401	BM207	LEGAL ENVIRONMENT OF BUSINESS(I)	2	Semester	Required	李清潭
	B401	BM217	EXERCISE FOR STATISTICS(I)	1	Semester	Selected	林峰立
	B401	BM218A	JAPANESE FOR BUSINESS (I)	3	Semester	Selected	森國松江
	B401	BM302	MANAGERIAL ACCOUNTING	3	Semester	Required	黃北豪
	B401	BM303A	MANAGEMENT INFORMATION SYSTEM	3	Semester	Required	郭倉義
	B401	BM342	INNOVATION AND IMPLEMENTATION	3	Semester	Selected	王致遠
	AI05	GEAI1545	SPOKEN ENGLISH ACADEMIC COMMUNICATION COMPETENCY	3	Semester	Selected	葉愛霞
	AC6H	GEPE211A	SPORT & HEALTH: BASIC MAT SCIENCE	1	Semester	Required	許秀桃

【Course withdrawal Information】

Course Code	Course Title	Credit (s)	Course instructor's signature	Barcode
BM110	CALCULUS(I)	3	Get Professor's signature	 B0310100016BM110
BM201	STATISTICS(I)	3		 B0310100016BM201

Signature of
Department Head
of the Student :

Get a stamp from Your
Department's head

Signature of
Advisor/
Faculty mentor :

Get a stamp of Your
Advisor

Signature of
Student :

Your Signature

Important Notice! 重要提醒!

Students may withdrawal **at MOST 2 courses** with professor's approval. A grade of W will be shown on the transcript.



Questions regarding course selection
please contact :

Ms. Hana Ting (OIA – Student Exchange Division)
oia.exchange@mail.nsysu.edu.tw

Ms. Christine Yen (OIA- Degree Student Affairs)
oia_degree@mail.nsysu.edu.tw

Ms. Hsiu-wen Hsieh (Curriculum Division)
hsiuwen@mail.nsysu.edu.tw