

## 國外學者來臺邀請信申請程序說明

### Application for Invitation of International Visiting Scholars for short-term visits to Taiwan

<b>For Visiting Scholars with stipend &amp; employment from NSYSU</b>	<b>訪問學者本校具聘僱關係</b>
Visiting Scholar (with stipend & employment from NSYSU), regardless of visiting period, requires to provide official approval document from the Ministry of Education when applying for visa.	受邀學者與本校雙方具聘僱關係：依就業服務法，無論訪台時間長短，需取得「教育部」核准函，並於辦理簽證時提出。
<b>For Visiting Scholars with without stipend</b>	<b>訪問學者本校不具聘僱關係</b>
Visiting Scholar (without stipend and with visiting period under six months) should provide invitation letter issued by the University when applying for visa. Please follow Steps 1~3 to obtain the document.	受邀學者與本校雙方不具聘僱關係並來訪六個月以內：受邀學者於辦理簽證時需檢附本校邀請函，敘明雙方無聘僱關係並註明交流期間。 請依照後續流程完成辦理。
<b>Step 1:</b>	<b>步驟一：</b>
Visiting Scholar should initiate contact with NSYSU faculty and obtain agreement for the visit. Faculty research specialties can refer to NSYSU website: <a href="https://www.nsysu.edu.tw/p/412-1000-88.php?Lang=en">https://www.nsysu.edu.tw/p/412-1000-88.php?Lang=en</a>	訪問學者需由本校教師同意接待後，始得申請。 相關研究背景可於國立中山大學網頁查詢： <a href="https://www.nsysu.edu.tw/p/412-1000-88.php?Lang=en">https://www.nsysu.edu.tw/p/412-1000-88.php?Lang=en</a>
<b>Step2:</b>	<b>步驟二：</b>
Complete and submit the following documents to the Office of International Affairs: 1. Application (with NSYSU faculty signature or submitted directly by email) with complete visiting itinerary in Taiwan 2. Copies of additional documents required (indicated in the application).	完成以下表格並提供至國際事務處辦理： 1. 申請表（包含本校教師同意簽名或由教師 e-mail 提出）與來臺完整行程； 2. 其他證明文件（註明於申請表格內）。

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Step 3:	步驟三：
<p>Office of International Affairs will process the request for NSYSU Invitation Letter within 5 working days after receiving all the documents required.</p> <p>The NSYSU Invitation Letter will be emailed to both NSYSU faculty and the visiting scholar.</p>	<p>國際事務處於完整收件後提出本校邀請信申請，預計 5 個工作天內完成，本校邀請信將一併以 e-mail 提供給校內教師與申請學者。</p>