

Exchange Agreement
between
National Sun Yat-sen University, Kaohsiung, Taiwan, R.O.C.
and
_____ **University**

National Sun Yat-sen University and _____ University, recognizing the need for and mutual benefit in academic exchange to promote educational collaboration and culture activities between the two institutes, agree to enter the following exchange agreement.

1. Purpose

This agreement serves to facilitate the exchange of students, scholars and educational resources between the two institutes in order to promote academic cooperation and to further the understanding of the culture of the two countries concerned. The purpose of faculty exchange is to promote collaboration on research and academic resources, whereas the exchange of students aims at allowing students to enroll at the host institute for academic credits that will be recognized by and applied toward their degrees at the home institute.

2. Responsibilities of Universities

Both institutes agree to accept and enroll exchange students as full-time students for the duration of their exchange programs. Both institutes shall prepare a detailed program to provide the exchange students the educational resources, both administrative and academic, to allow the program to yield maximum benefit.

Home institute shall encourage students to obtain health insurance coverage before joining their host institute. However, it is the responsibility of the host institute to assist exchange students in finding accommodation, preferably on campus. Drawing into consideration the difference in academic calendars, both institutes agree to make necessary arrangements for the incoming exchange students to allow them to earn credits and to fulfill the residency requirements of their respective home institute.

Both institutes will screen students, undergraduate and graduate, for high academic performance to participate in the exchange program. An equal number of students from each institute will be exchanged during the term of this agreement. The period of stay for an exchange student will be for one or two semesters. Students who wish to participate in subject courses offered at the host institutes must satisfy the language proficiency requirements of the host institute. Those who wish to enroll in language courses are required to

submit an enrollment proposal to be approved by the home institute. At the end of each academic term, host institute shall forward to the home institute an official transcript of credits for each of the exchange students.

3. Responsibilities of Participating Students

Exchange students will pay tuition at the home institute. They are also financially responsible for all the expenses related to travel to and from the host institute, accommodation and living, health insurance coverage, books and other miscellaneous items for the duration of their exchange program.

4. Faculty Exchange

Both institutes shall make efforts to encourage collaboration among faculty members. Host institute shall provide as much as possible an office space and access to facilities for a visiting faculty. Unless otherwise agreed upon, the host institute shall not be financially responsible for the expenses incurred by a concerned visiting faculty member during the exchange period.

5. Period of Agreement

This agreement shall become effective from the date of signature and continue to be in force until either institute notifies in written form the other of its intention to terminate it at least six months before the date of its proposed termination.

6. Amendment

This agreement may be amended by mutual consent of the two institutes.

In WITNESS WHEREOF, the parties have set their hands on the date and place mentioned below.

Hung-Duen Yang, Ph.D.
President
National Sun Yat-sen University

Name of the signatory
Title of the signatory
Name of the University

Date:_____

Date:_____